



Coventry City Council

Job Description

Vacancy Reference No:

Job Title:	Sewer/Gully/Drain Operative	Job Number:	C6658D
Directorate:	Highways Operations& Development	Post Number:	
Service:	Highways Operations & Development	Grade:	4
Location:	Whitley Depot		

Job Purpose:

As part of a team, or individually, to assist in the installation, maintenance and inspection of sewers, drains, manholes, gullies and pipes.

Main Duties and Responsibilities:

1. Excavation, relaying and construction of sewers, drains, manholes, gullies and pipes.
2. Clearing, cleaning and repair of sewers etc using manual and mechanical methods, including the use of specialist equipment.
3. Clearing, cleaning and inspection of specialist and other equipment.
4. Investigation and inspection of sewer etc blockages and overflows.
5. Drive associated light goods vehicles and operate plant.
6. Erect and remove road signs and barriers in accordance with Chapter 8 of the Traffic Signs Manual.
7. Use safety equipment to permit descent into sewers etc and support those entering and exiting confined spaces.
8. Construction of trenches using trench shuttering.
9. Assist with and use specialist equipment eg remote controlled cameras, jetting equipment, smoke testing.
10. Clean brook courses and remove rubbish and debris.
11. Maintain riverbanks including simple building work and repairs eg repairing ring walls, shuttering, reinforced concreting and concrete bagging.

12. Any other duties and responsibilities within the range of the salary grade.

The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

The post holder must comply with the Interagency procedures of the Safeguarding Boards and Coventry City Council's policies for safeguarding children and safeguarding adults and in particular is required:-

- To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected
- To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Equality, Diversity and Inclusion Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Responsible for:

Responsible to: Service Supervisor

Date Reviewed: November 2020

Updated: November 2020



Coventry City Council

Person Specification

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Directorate:	Highways Operations& Development	Post Number:	
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Area	Description
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Knowledge:	Basic knowledge of the correct use of hand and powered tools used in civic engineering ie shovels, picks, compressors etc
	Knowledge of the construction of sewers, drains and gullies and general plumbing, building and construction work.

Skills and Abilities:	Able to work in a team environment and under own initiative
	Able to work in an organised manner
	Able to complete paperwork for equipment and job codes
	Able to work in confined spaces
	Able to deal confidently with the general public and other customers
	Willingness to train and achieve the following: Confined Space Certificate

Experience:	Experience in the construction and maintenance of sewers, drains and gullies
	Experience of minor civil engineering works

Educational:	

Special Requirements:	High Pressure Jetting Certificate
	Possession of a current, full driving licence

Date Reviewed: November 2020

Updated: November 2020