



COUNDON PRIMARY SCHOOL

CLASS TEACHER JOB DESCRIPTION: EYFS

Teaching and Learning

To contribute to raising the standard of teaching and learning through:

- Maintaining the teachers standards
- Being fully conversant with the EYFS Curriculum and Guidance, School policies and Primary Teaching & Learning documentation
- Liaising with their teaching partner, planning generally over a year and specifically over a half term and include in that planning, the deployment of Teaching Assistants/Key Workers
- Using a range of Creative Teaching and Learning strategies to engage and challenge children
- Appropriately differentiating activities to meet the needs of all children
- Effectively implementing the school's Teaching and Learning policy
- Making effective use of ICT and other resources to support Teaching and Learning
- Promoting the school's ethos and aims and encouraging a positive attitude to learning
- Promoting children's personal development and well being
- Having an inclusive approach to all children and their learning
- Follow the school pattern of 1265 hours as agreed

Classroom Management

To establish a safe and secure environment which supports learning through:

- Setting high expectations for children's behaviour and following the school's Positive Relationship's Policy
- Building positive and productive relationships with children and staff
- Ensuring that the classroom environment is bright, stimulating and orderly
- Organising resources to encourage children to become independent learners
- Encourage children and visitors to take care of equipment and displays, and ensure maintenance of these

Assessment

To monitor and track the progress and achievement of all children by:

- Maintaining an assessment folder and Child's Learning Journal containing ongoing observations and assessments
- Effectively employing assessment for learning strategies to ensure all children's needs are met
- Conducting summative assessments of the children each term and using them to monitor and track their progress
- Developing and reviewing Individual Education Plans
- Provide challenging opportunities to ensure that able pupils make appropriate progress
- Liaising and cooperating with colleagues to ensure the above
- Contribute to writing reports, as requested by the Headteacher, and report to parents at appropriate times

CPD

To develop professional practice through:

- Regularly evaluating and reviewing their own practice in line with Teachers Standards
- Supporting the range of school based CPD opportunities to improve their own practice including peer mentoring, coaching, using the shared expertise of staff in school and whole staff training
- Attending INSET to develop personal and professional expertise as directed by the Headteacher



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- Actively participating in the school's Performance Management and School Improvement Planning processes
- Maintaining a professional and positive approach to whole school and personal development

Additional duties and responsibilities

- Perform break time supervision, as directed, and perform such duties as directed by the Headteacher
- Read new documents and keep up to date with educational initiatives and school policies and practice
- Ensure that children are kept safe and keep up to date with school safeguarding and child protection policy and procedures.



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PERSON SPECIFICATION – EYFS or NURSERY CLASS TEACHER

SPECIFICATION	ESSENTIAL	DESIRABLE
1. Qualifications /Training	1.1 Qualified Teacher Status. 1.2 Able to demonstrate high quality classroom practice. 1.3 Evidence of participation in school-based and/or LA INSET.	
2. Knowledge & Understanding	Knowledge and understanding of: 2.1 High quality classroom practice. 2.2 Up to date knowledge of EYFS practices 2.3 The application of ICT to support teaching and Learning. 2.4 The use of assessment strategies to inform teaching and learning. 2.5 Clear understanding of successful behaviour management strategies 2.6 Knowledge of Read, Write, Inc. Phonics	
3. Personal Skills and Attributes	3.1 Ability to teach the EYFS curriculum effectively. 3.2 Professionalism. 3.3 Commitment and enthusiasm. 3.4 Flexibility. 3.5 Ability to make a contribution to the life of the school 3.6 A willingness to learn and develop as part of a team. 3.7 Ability to self reflect and evaluate own teaching	Ability to lead by example, providing inspiration and motivation.
4. Experience	4.1 Recent successful experience with EYFS pupils. 4.2. Experience or working with children with a range of diverse needs e.g. EAL/SEND/G and T/FSM	Experience of working in a team to plan and teach
5. Relationships	5.1 Ability to establish effective working relationships with children, staff, parents and governors. 5.2 Evidence of commitment to the involvement of parents in the work of the school.	
6. Application and References	6.1 Clear, well presented application. 6.2 Two unreserved references regarding performance as an effective classroom practitioner and attendance record. 6.3 Is articulate and persuasive at interview. 6.4 Shows confidence and enthusiasm at interview.	

