

Saint Thomas More Catholic Primary School

Part of the Holy Cross Catholic Multi-Academy Company



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Headteacher: Mrs Sarah Collins



Person Specification 1-1 Learning Assistant

Job Requirements	
Skills and Abilities	<ul style="list-style-type: none">• Able to communicate effectively to receive and pass on information and instructions, and provide guidance in a firm but pleasant manner.• Basic reading and writing skills to maintain records of accidents and the pupil records.• Able to communicate effectively with pupils to keep control, and pass-on instructions where appropriate, in a firm but pleasant manner.• Able to play with children.• Able to administer basic first aid.• Able to follow set procedures for different incidents, particularly in the case of fire, evacuation or accidents, in a controlled and systematic way.• Able to supervise and control a child on a 1:1 basis to minimum set standards of discipline.• Able to adhere to guidelines set by the Head Teacher for supervision of a child and accept supervision from the Nursery class teacher.• Able and willing to clean-up food, vomit or other materials, and undertake tasks such as assisting a pupil with personal hygiene.
Experience	<ul style="list-style-type: none">• Experience of children in some capacity of responsibility, eg. own children or previous school experience - this should be with primary school aged children.
Educational	<ul style="list-style-type: none">• A willingness to attend meetings and training.
Special Requirements	<ul style="list-style-type: none">• This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974.• A Disclosure and Barring Service check will be required prior to appointment



Achieving together in faith

Holy Cross Catholic Multi-Academy Company
Heathcote Street
Radford
Coventry CV63BL

*HCC MAC is incorporated in England & Wales as a company limited
by guarantee with registered number: GB12084073*