



www.hollyfast.com

Head Teacher: Gary Watson
Hollyfast Primary School
Hollyfast Road
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Coventry, CV6 2AH
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Post: Assistant Head Teacher – January 2023- Full time, permanent position

Dear Prospective Applicant,

I am delighted that you have taken the opportunity to find out more about the post of Assistant Head Teacher at Hollyfast Primary School. This letter provides you with information about our school context as well as some additional information about the post.

Information about Our School

We are a three- form entry primary, based in the area of Coundon, in Coventry. Due to an increasing demand for places, and a very positive reputation within the local area, the school has continued to grow in size. Being one of the largest schools in Coventry, we have a great opportunity to be an integral part of the local community. Although big in size and numbers, Hollyfast has a real family feel. I perceive this to be one of our strengths. Staff and children feel a sense of belonging and are extremely supportive of each other.

I started my role as Headteacher here in January 2022. When in post, I developed a new leadership structure and as a result, there is a wider range of senior and middle leadership roles within school. Growing leaders and creating opportunities for leadership development is a passion of mine and so this vacancy is a very exciting opportunity for anyone looking to develop their leadership skills in a senior role. In September, we introduced our new vision and values. These are threaded throughout all of our decision-making and result in a positive learning ethos for the children and a happy and positive working culture for the staff. The successful candidate must have the ability to inspire, lead, challenge and empower others to carry the school's vision and values forward.

Additional Information about the Post

The successful candidate for this position will be a valued member of our leadership team and the Strategic Lead for Maths, English, Assessment and Standards. As part of this, they will have an important role in supporting the English team and Maths leader to secure and maintain a consistently strong quality of education. There will be opportunities to develop teaching and learning across the school as well as support others in class through coaching and mentoring. The successful candidate will be passionate about learning- striving for children to achieve well, and will lead by example. There will be some non-class-based teaching responsibilities as part of this role.

The post is permanent, with a start date of 1st January 2023. The salary range is L6 to L10. Please see Person Specification and Job Description for full details of the role.

Please find online the Application Pack which includes more information about our school and all the necessary forms you will need. This includes the following documents:

1. Application Form
2. Job Description
3. Person Specification Form

Please take the opportunity to visit the school. Please contact our administrative team on (024) 7633 2521 or email admin@hollyfast.coventry.sch.uk to arrange a visit. If you have any queries and would like to have a telephone conversation, please contact me by telephoning the school office on the number above. If you are interested in applying for the post, please complete the Application Form online and return to school via email by **??????????**. I am very much looking forward to recruiting a passionate, driven and enthusiastic leader to support myself and the team in our journey ahead.

Yours faithfully,

Mr Watson
Headteacher

