



Communicating Love; Inspiring our Community to Flourish



Candidate Information Pack

Nursery Teacher – TMS
St Gabriel's CofE Academy
Houlton
CV23 1AN



Letter from the Headteacher

Dear Candidate,

Thank you for taking the time to find out more about the position of Nursery Teacher here at St. Gabriel's Church of England Academy. We are a relatively new and rapidly developing school, the first in the Houlton CofE Multi Academy Trust, and we are looking to build on a great start as we take our next steps. We are excited to be opening our own pre-school Nursery class here in September 2021 and are seeking a skilful and passionate teacher to deliver fantastic learning opportunities for our first intake. The successful candidate will play a fundamental role in the growth and development of the Nursery in the coming years as part of a school that seeks to be excellent in all that it does.

St Gabriel's has been open since September 2018 and currently has approximately 200 pupils in single year groups from Reception to Year 6. The coming year marks a very exciting step in our journey as we begin to transition into a two-form entry school, add a nursery class and develop our own wrap-around provision. Our challenge is to maintain and build on the high standards we set for ourselves whilst expanding sustainably. Our current school building is an amazing space with wonderful opportunities for children to learn in great facilities, and we have a large purpose-built Nursery classroom waiting to be put to good use! As the first school to be constructed on the Houlton development in Rugby, we are profoundly aware of the important role we play in establishing community here and see our pre-school provision as an essential support to families here.

This is an opportunity for an individual with experience and vision to make their mark on a developing provision, joining our team at an exciting time of growth. You will play a key role in facilitating our vision for Early Years, working closely with our EYFS coordinator and Reception team whilst directing a team of Nursery staff.

I hope this opportunity has captured your interest, if so, please consider the job description with care, this will undoubtedly be a challenging and rewarding position, giving you the opportunity to make a defining contribution to a brand new provision here at St Gabriel's. If you feel inspired to take up this challenge, I would love to hear from you.

Andrew Taylor
Headteacher & CEO
St Gabriel's CofE Academy
Houlton CofE MAT



Ethos



At St Gabriel's CofE Academy everything we do is underpinned by our loving, distinctive and inclusive Christian ethos. We want the best for our children; with love as our core value and primary motivation we ensure every decision and every action we take is with the best-interests of the child at the forefront of our thinking. We communicate God's love and hope for the future to the children in our care and the community we serve by providing the best possible educational experiences and support for children and families. Experiences which are deeply affecting, inspiring confidence and fully equipping our children for their future, enabling them to flourish and fulfil their potential. We recognise each child is gifted with unique skills, talents and interests and place an equal emphasis on developing the whole child in every way:

Academically – encourage excellence, striving to make great progress

Physically – grow healthily with increasing skill and respect for our bodies

Mentally – secure a healthy, joyful, mature outlook, building resilience

Spiritually – develop an appreciation of beliefs, their impact and influence on our lives

Morally – mature in an understanding of behaviour, law and ethics

Socially – build and maintain healthy relationships as a collaborative community

Culturally – identify the responsibilities and opportunities presented in our society

Our Vision Statement

At St Gabriel's CofE Academy, our vision is that we are always:

Communicating Love; Inspiring our Community to Flourish

Inspired by –

Love one Another as I have Loved you. John 13:34

You have planted them, and they have taken root; they grow and bear fruit. Jeremiah 12:2

Job Description – Nursery Class Teacher



Starting salary: TMS

Full time: Permanent

About the Role

The Trust is looking to appoint an inspirational and highly effective Nursery Teacher who is committed to ensuring our new Nursery provision is of the highest standard from the outset.

The successful candidate will have the opportunity to work with the EYFS coordinator and Leadership team to secure excellence in our provision; establishing high-quality Early Years experiences for our children. Further development opportunities will become available within the growing school and Multi Academy Trust.

Accountability:

The Nursery Teacher is managed by and is directly accountable to the EYFS coordinator.

At all times the Nursery Teacher will operate within school policies and procedures.

Purpose of the Job

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, Teacher Standards and having due regard to the requirements of the EYFS framework, National Curriculum and school policies.

- Take responsibility for planning and implementing high-quality educational experiences for our pre-school children within a designated class in the framework of national and local school policies and practice.
- Take responsibility for the attainment and progress for all children within a designated class, maintain assessment practice which supports progress and report on progress to senior staff, parents and carers and governors as required.

Duties and Responsibilities

Classroom practice

Plan high-quality learning opportunities as part of a broad, balanced and engaging curriculum for all children in a designated class within the framework of national and school curriculum policies and in collaboration with staff colleagues.

Take account of the individual needs of all the children in a designated class to ensure support and challenge is used effectively to maximise progress.

Create a secure, happy and purposeful classroom environment, maintaining very high expectations for behaviour, effort and cooperation.

Ensure resources, equipment and materials contribute to children's learning opportunities.

Accurately assess children's progress, maintain records and report as required.

Effectively direct support staff to impact learning.

Be an excellent role model, exemplifying a high standard of teaching and promoting high expectations for all members of the school community.

Promote a positive, collaborative school culture, nurturing equality, dignity and upholding the Christian ethos of the school.

Developing self and others

Seek opportunities for continuous professional development through self-directed research, courses and in-service training.

Participate in and contribute to whole-school staff meetings.

Support the development of collaborative approaches to learning and share effective practice.

Regularly review and reflect on practice demonstrating a desire to continuously improve.

Key organisational activities

Support and contribute to the provision's systems to ensure statutory requirements are being met with regard to Health and Safety, Data Protection and other initiatives as directed.

Ensure a consistent approach to standards of behaviour, attendance and punctuality are implemented across the provision.

Contribute to the day-to-day effective organisation and running of the provision.

Seek efficiencies in time and resources.

Contribute to the development of the provision's policies and procedures.

Securing accountability

Take responsibility and accountability for a designated class' progress data and target setting.

Contribute to the reporting of the provision's performance to its community and partners.

Take responsibility for promoting and safeguarding the health, safety and welfare of children within the school.

Strengthening community

Promote inclusion and equality in all the services that the school offers.

Contribute to the school's culture, our inclusive Christian ethos, taking account of our Church foundation, the wider community and our Diocesan links.

Collaborate with specialist support services as appropriate.

Promote the positive involvement of parents/carers in school life.

Contribute to a positive, collaborative working environment.

Promote positive relationships and work with colleagues in other schools and external agencies.

Other

To undertake any other professional duties, or training, reasonably delegated by the Head Teacher, which are within the scope of this post and in line with the changing needs of the school.

Act as an ambassador, promoting the ethos, aims and provision at St Gabriel's CofE Academy.

This job description is subject to annual review. It may be amended at the request of the Headteacher or the post holder but only after full consultation.

Person Specification

This person specification is related to the requirements of the post as determined by the job description. Short listing is carried out on the basis of how you meet the requirements of the person specification. You should refer to these requirements when completing your application.



Education and training		Essential	Desirable	Measured by:
	Honours degree or equivalent	✓		Application
	Qualified Teacher Status or Early Years Teacher Status	✓		
	Recent, relevant in-service training in current EYFS educational practice	✓		
	Evidence of a commitment to continuing professional development	✓		
Relevant Experience				
	Proven ability in the delivery of the Early Years Foundation Stage Curriculum	✓		Application and interview
	Experience of teaching EYFS in a school setting		✓	
Knowledge and Skills				
	Up-to-date Knowledge and understanding of the Early Years Foundation Stage Curriculum & Assessment	✓		Application and interview
	Ability to articulate an understanding of excellent practice in teaching and learning in the Early Years		✓	
	Knowledge of assessment, recording and reporting of pupils' progress and achievements in the Early Years Foundation Stage Curriculum including an understanding of standards expected	✓		
	Knowledge of synthetic phonics and early reading strategies		✓	
	Up to date knowledge of relevant legislation and guidance in relation to working with and the protection of children and young people.	✓		
	Knowledge of the school's role in providing effectively for the needs of its pupils, including those with special educational needs.	✓		

Personal Qualities				
	Determined, dynamic and enthusiastic	✓		Application and interview
	Demonstrates genuine passion for learning and children’s progress	✓		
	Positive and flexible approach to new ideas, approaches and challenges	✓		
	Excellent communication and interpersonal skills	✓		
	Evidence of good personal relationships, including the ability to work as a member of a team			
	Ability to work independently, demonstrating initiative	✓		
Additional				
	Evidence of an appreciation of establishing and developing positive relationships with parents, governors and the local community	✓		Application and interview
	Committed to own continuing professional development	✓		
	Demonstrates an understanding that at all times the best interests of the children must be promoted	✓		
	Commitment to upholding and promoting the school’s ethos and values	✓		
	An understanding of and proactive commitment to promoting equal opportunities for all	✓		
	Excellent attendance record	✓		
Safeguarding				
	Appreciates the significance of child protection and safeguarding for all individual children	✓		Application, interview and references
	Can demonstrate a working knowledge of and commitment to establishing a culture of safeguarding for the whole school community	✓		

St Gabriel's CofE Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be subject to an Enhanced DBS check, two excellent and unequivocal references and a Disclosure of Criminal Record and Disqualification Declaration.

The post holder will be required to take responsibility for and uphold a culture of safeguarding.

Application Information

Thank you for taking an interest in this post.

Candidates are most welcome to visit the school.

Please contact Mrs H. Wilmot at om@stgabrielscofeacademy.org



Please note the closing date for applications is 12:00pm on

Thursday 29th April 2021

Interviews provisionally w/c 3rd May 2021

Contact Details

Completed applications and supporting documents should be sent via email to:

om@stgabrielscofeacademy.org

or posted to:

Mr Andrew Taylor, Headteacher, St Gabriel's C of E Academy, Houlton, Rugby, CV23 1AN

If you do not receive acknowledgement of an electronic application, then please phone

01788 222405

Please contact us if you require a printed or enlarged application pack.

St Gabriel's Church of England Academy

Houlton

Rugby

Warwickshire