



Coventry City Council

Person Specification

Job Title:	Deputy Play Leader	Job Number:	
Directorate:	People	Post Number:	
Service:	Education	Grade:	3
Location:	Mount Nod Primary School		

Area	Description
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Knowledge:	<ul style="list-style-type: none">• An understanding of Ofsted Standards• Knowledge of suitable activities to promote social, emotional and intellectual development of school aged children• Awareness and understanding of Child Protection• An understanding of childcare legislation, initiatives and guidelines• Knowledge of Health & Safety issues
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Skills and Abilities:	<ul style="list-style-type: none">• Able to plan, provide and facilitate safe and creative play opportunities for school-aged children, ensuring a variety of opportunities• Ability to communicate effectively at all levels• Ability to relate quickly and easily to parents/carers and children• Be sensitive to the needs of children, recognising particular needs with regard to gender, ethnic origin and disability• Able to maintain accounts and keep appropriate records• Ability to work in own initiative as well as work as part of a team• Able to lead and manage a team in the absence of the Playleader• Able to follow instructions and accept guidance• Able to produce reports in the absence of the Playleader• Ability to meet children's individual needs• Ability to use judgement and common sense• Ability to handle situations calmly and effectively• A commitment to equal opportunities
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Experience:	<ul style="list-style-type: none">• Experience of working with 4 to 12 year olds in a group setting
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Educational:	<ul style="list-style-type: none">• An appropriate Level 3 childcare qualification• Willing to undertake further training as appropriate
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Special Requirements:	<ul style="list-style-type: none">• This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via a Disclosure and Barring Service (DBS).
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Date Reviewed: June 2019

Updated: