



Coventry City Council

Person Specification

Job Title: Deputy Play Leader

Job Number:

Directorate: People

Post Number:

Service: Education

Grade: 3

Location: Mount Nod Primary School

Area	Description
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Knowledge:

- An understanding of Ofsted Standards
- Knowledge of suitable activities to promote social, emotional and intellectual development of school aged children
- Awareness and understanding of Child Protection
- An understanding of childcare legislation, initiatives and guidelines
- Knowledge of Health & Safety issues

Skills and Abilities:

- Able to plan, provide and facilitate safe and creative play opportunities for school-aged children, ensuring a variety of opportunities
- Ability to communicate effectively at all levels
- Ability to relate quickly and easily to parents/carers and children
- Be sensitive to the needs of children, recognising particular needs with regard to gender, ethnic origin and disability
- Able to maintain accounts and keep appropriate records
- Ability to work in own initiative as well as work as part of a team
- Able to lead and manage a team in the absence of the Playleader
- Able to follow instructions and accept guidance
- Able to produce reports in the absence of the Playleader
- Ability to meet children's individual needs
- Ability to use judgement and common sense
- Ability to handle situations calmly and effectively
- A commitment to equal opportunities

Experience:

- Experience of working with 4 to 12 year olds in a group setting



Coventry City Council

People Directorate
Human Resources

Educational:	<ul style="list-style-type: none"> • An appropriate Level 3 childcare qualification • Willing to undertake further training as appropriate
Special Requirements:	<ul style="list-style-type: none"> • This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via a Disclosure and Barring Service (DBS).

Date Reviewed: June 2019

Updated: