



EARLSDON PRIMARY SCHOOL



Person Specification:

Out of School Club Play Worker

Grade 2

	Job Requirements
Knowledge	• An understanding of good quality childcare • Knowledge of how children play and its relevance to their child development • Some knowledge of a range of activities to promote social/ emotional and intellectual development of school aged children • Knowledge of suitable activities and play opportunities related to a child's age, abilities and needs • A commitment to and an understanding of Equal Opportunities issues and their application to childcare • An awareness of safeguarding and Child Protection • Some knowledge of relevant Health & Safety issues • An understanding of the boundaries of confidentiality
Skills and Abilities	• provide safe and creative play • Be sensitive to the needs of all children, recognising particular needs with regard to gender, ethnic origin and disability • relate well to children and enjoy participating in their activities • motivate children and develop their self confidence • provide stimulating activities for school aged children • assist children in new development, intellectually, socially, physically, emotionally • provide care and comfort to children, ensuring that they feel secure • communicate effectively at all levels and when receiving information from and explaining information to others • handle situations calmly and effectively • work within a team or by own initiative • follow instructions and accept guidance • use judgement and common sense • read to children, keep short records and write short reports as requested by the Play Leader • undertake tasks such as toilet accidents and cleaning away materials • learn and change practice in appropriate ways • undertake further training • undertake patterns of work as determined by Club/school • be punctual and fulfil duties in a responsible manner
Experience	• working with school aged children • working with other professionals • working effectively in a team
Educational	• NVQ in Play Work or Early Years Level 2

Special Requirements	This School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment. All posts within this School are exempted under the Rehabilitation of Offenders Act 1974 and, as such, appointments to these posts will be conditional upon receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS). All duties and responsibilities must be carried out with due regard to the City Council's Health & Safety Policy. Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Equal Opportunities Policy. Duties which include the processing of any personal data must be undertaken within the corporate data protection guidelines (Data Protection Act 1998). Post holders will be expected to comply with the School's Acceptable Use of ICT Policy.
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