

Park Hill Primary School

Safer Recruitment Process

Safeguarding Statement

‘Our school is committed to safeguarding children and promoting children’s welfare. This post is subject to all the relevant pre-employment checks set out in Keeping Children Safe in Education, including an enhanced DBS certificate with a barred-list check.’

To fulfil our commitment to **Keeping Children Safe in Education**, all adults applying to work in our school must be prepared to provide the following information during the recruitment process:

- Full employment history including gaps in service.
- Proof of relevant qualifications
- Proof of Right to work in the UK
- Proof of Identification
 - I. Birth certificate*
 - II. Photo ID eg. Passport or driving license*
 - III. Bank statement or utility bill with current address and dated within last three months*
- Two references (*which will be taken prior to interview*)
- An enhanced DBS certificate with a barred-list check
- Section 128 check – if applicable (*management and governor posts*)

We encourage all applicants to visit the school prior to shortlisting or, if this is not possible, to speak with a relevant member of our team.

“If a candidate’s application is considered to be fraudulent or contains false information, Park Hill Primary School will report the matter to the Secretary of State, via the DfES and also the Police as appropriate”