



Coventry City Council

Job Description

Job Title:	Roadworker 2	Job Number:	C6662D
Service:	Planning, Transport and Highways	Grade:	5
Location:	Highways Operations, Whitley Depot		

Our values:

We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation.

Job Purpose:

As part of a team, to undertake the maintenance and construction of roads and sewers

Main Duties and Responsibilities:

1. To erect and remove signs and barriers.
2. To remove, prepare, apply and compact soils, rocks, coated stones and other materials to highways, footpaths, pedestrian areas, playgrounds, car parks and associated areas.
3. To drive vehicles including wheeled tractors with simple attachments as necessary and carry out routine maintenance.
4. To use powered hand tools, minor plant and machinery, as necessary.
5. To assist specialist operatives and contractors to ensure that works are carried out to a high standard.
6. To erect, fix and dismantle street furniture.
7. To clear snow and to grit footways as directed.
8. To work to precise levels and requirements in construction work on drain laying, trench timbering, manhole construction, shuttering, steel fixing, scaffolding, reinforced concreting, kerb laying in short lengths, fencing, walling, flag and block paving in limited areas.
9. To operate powered heavy plant.
10. To rake black top and other flexible materials to precise levels and tolerances.

Any other duties and responsibilities within the range of the salary grade.

The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

Any further Health and Safety responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

The post holder must comply with the Interagency procedures of the Safeguarding Boards and Coventry City Council's policies for safeguarding children and safeguarding adults and in particular is required:-

- To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected
- To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

Any further Safeguarding Board responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Workforce Diversity and Inclusion Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Responsible for:

Responsible to: Highways Service Supervisor

Date Reviewed: April 2021

Updated: March 2019



Coventry City Council

Person Specification

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Service:	Planning, Transport and Highways	Grade:	5
Location:	Highways Operations, Whitley Depot		

Area	Description
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Knowledge:	<ul style="list-style-type: none">Working knowledge in the correct use of materials and hand tools used in civil engineering, i.e. shovels, picks, etc.Correct use of powered tools and plant, i.e. compressors, vib rollers, sit-on small rollers, etc.
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Skills and Abilities:	<ul style="list-style-type: none">Able to work to precise levels and requirements in construction work.To work in a team environment.Able to adjust iron works, boxes, etc. within highways.Able to lift kerbs, slabs and cement to and from ground level.Able to excavate, with the use of hand tools/heavy compressors/hydraulic excavating, kerbs/concrete granite/flags and various tarmacadamms.
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Experience:	<ul style="list-style-type: none">Proven experience in the construction and maintenance of highways.Proven experience of Paving repairs or machine lay work
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Educational:	
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Special Requirements:	<ul style="list-style-type: none">Possession of a current full driving licence for the UK
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Date Reviewed: April 2021

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Human Resources