

# Communicating Love; Inspiring our Community to Flourish



# **Candidate Information Pack**

Wrap Around Playworker – SCP Point 7 £10.55 p/h (£20,494 FTE) – Part time, 10-15 hours p/w St Gabriel's CofE Academy

Houlton

CV23 1AN

### Letter from the Headteacher

Dear Candidate,

Thank you for taking the time to find out more about the position of Wrap Around Playworker here at St. Gabriel's Church of England Academy. We are a relatively new and rapidly developing school, the first in the Houlton CofE Multi Academy Trust, and we are looking to build on a great start as we take our next steps. We are excited to be opening our own Wrap Around provision here in September 2021 and are seeking a skilful and dedicated Playworker to deliver fantastic before and after school provision for our children. The successful candidate will play a key role in the growth and development of the Wrap Around provision in the coming years as part of a school that seeks be excellent in all that it does.

St Gabriel's has been open since September 2018 and currently has approximately 200 pupils in single year groups from Reception to Year 6. The coming year marks a very exciting step in our journey as we begin to transition into a two form of entry school, add a nursery class and develop our own wrap-around provision. Our challenge is to maintain and build on the high standards we set for ourselves whilst expanding sustainably. Our current school building is an amazing space with wonderful opportunities for children to learn in great facilities, and we have a large hall perfect for before and after school provision! As the first school to be constructed on the Houlton development in Rugby, we are profoundly aware of the important role we play in establishing community here and see our Wrap Around provision as an essential support to families here.

This is an opportunity for an individual with experience and skill to make their mark on a developing provision, joining our team at an exciting time of growth. You will play a key role in facilitating a great standard of care, working closely with our Wrap Around Leader to give our children the very best experience.

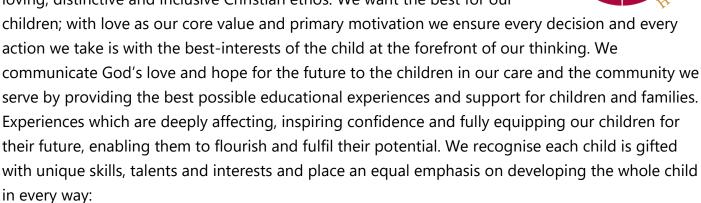
I hope this opportunity has captured your interest, if so, please consider the job description with care, this will undoubtedly be a challenging and rewarding position, giving you the opportunity to make a positive contribution to a brand new provision here at St Gabriel's. If you feel inspired to take up this challenge, I would love to hear from you.

Andrew Taylor Headteacher St Gabriel's CofE Academy Houlton CofE MAT



## **Ethos**

At St Gabriel's CofE Academy everything we do is underpinned by our loving, distinctive and inclusive Christian ethos. We want the best for our



Academically – encourage excellence, striving to make great progress

Physically – grow healthily with increasing skill and respect for our bodies

Mentally – secure a healthy, joyful, mature outlook, building resilience

Spiritually – develop an appreciation of beliefs, their impact and influence on our lives

Morally – mature in an understanding of behaviour, law and ethics

Socially – build and maintain healthy relationships as a collaborative community

Culturally – identify the responsibilities and opportunities presented in our society

## **Our Vision Statement**

At St Gabriel's CofE Academy, our vision is that we are always:

Communicating Love; Inspiring our Community to Flourish

Inspired by -

Love one Another as I have Loved you. John 13:34

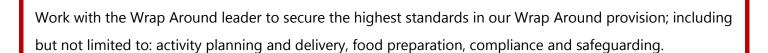
You have planted them, and they have taken root; they grow and bear fruit. Jeremiah 12:2

## Job Description - Wrap Around Playworker

SCP Point 7 £10.55 p/h (£20,494 FTE)
Part time 10-15 hours per week
3pm-6pm Mon-Fri.

Holiday club hours available.

#### **About the Role**



## **Accountability:**

The Playworker is managed by and is directly accountable to the Wrap Around leader. At all times the Playworker will operate within school policies and procedures.

### **Purpose of the Job**

Under the overall direction of the Wrap Around leader, the Playworker will:

- Play a lead role in delivering activities and breakfast/tea for children in the provision.
- Ensure high-standards of care, well-being and behaviour of children in the provision.
- Proactively manage activities and behaviour.
- Actively work to safeguard all attendees of the provision, promoting their welfare and upholding the school's values and ethos.
- Engage with a range of stakeholders to ensure good communication.



## Job Description - Wrap Around Playworker



#### **Provision**

Be an excellent role model, exemplifying a high standard of childcare and promoting high expectations for the Wrap Around provision.

Lead provision activities for groups and individuals.

Prepare and deliver food provision including breakfast and tea following all relevant hygiene standards and ensuring that allergies are effectively managed.

Implement robust and effective safeguarding procedures, including first-aid arrangements.

Be a point of contact for parents and carers.

Complete relevant training for the role.

Follow all provision policies and procedures to ensure statutory compliance.

Follow a consistent approach to standards of behaviour across the provision.

#### Other

To undertake any other professional duties, or training, reasonably delegated by the Head Teacher, which are within the scope of this post and in line with the changing needs of the school.

Act as an ambassador, promoting the ethos, aims and provision at St Gabriel's CofE Academy.

This job description is subject to annual review. It may be amended at the request of the Headteacher or the post holder but only after full consultation.



# **Person Specification**

This person specification is related to the requirements of the post as determined by the job description. Short listing is carried out on the basis of how you meet the requirements of the person specification. You should refer to these requirements when completing your application.



Education and training		Essential	Desirable	Measured by:
Relevant NVQ level 2/3 qualification			<b>√</b>	Application
Paediatric first aid certificate			<b>√</b>	
Child protection Level 1 training			<b>√</b>	1
Professional Experience and knowledge			1	
Successful experience in a childcare setti	ing for primary-	<b>√</b>		Application and
aged children.				Interview
Up-to-date knowledge and understandi	ng of statutory		<b>✓</b>	1
guidance and compliance in childcare fa	cilities.			
Successful experience of securing positive	ve behaviour in	✓		-
primary-aged children.				
Personal Qualities			I	1
Hard-working and determined, with mut	tual respect and	✓		Observation,
high expectations of self and colleagues				Interview
Passionate about child development and	d providing	✓		
opportunities for growth.				
Articulate and approachable with excelle	ent interpersonal	✓		
communication skills.				
Community-minded who seeks the succ	ess of the team	✓		
above self.				
Additional			I	1
Demonstrates an understanding that at	all times the best	<b>√</b>		Interview
interests of children must be promoted.				

	Commitment to upholding and promoting the school's	<b>√</b>		
	Christian foundation, ethos and values.			
	An understanding of and proactive commitment to	<b>√</b>		
	promoting equal opportunities for all.			
Safegu	arding			
	Appreciates the significance of child protection and	<b>√</b>	Interview	
	safeguarding for all individual children and young people			
	whatever their life circumstances.			
	Can demonstrate a working knowledge of and commitment	<b>√</b>		
	to establishing a culture of safeguarding for the whole			
	school community.			

St Gabriel's CofE Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be subject to an Enhanced DBS check, two satisfactory references and a Disclosure of Criminal Record and Disqualification Declaration.

The post holder will be required to take responsibility for and uphold a culture of safeguarding.

## **Application Information**

Thank you for taking an interest in this post.

Candidates are most welcome to visit the school.

Please contact Mrs H. Wilmot at om@stgabrielscofeacademy.org

Please note the closing date for applications is 12:00pm on Thursday 29<sup>th</sup> July 2021

Interviews provisionally 30<sup>th</sup> July 2021



### **Contact Details**

Completed applications and supporting documents should be sent via email to: om@stgabrielscofeacademy.org or posted to:

Mr Andrew Taylor, Headteacher, St Gabriel's C of E Academy, Houlton, Rugby, CV23 1AN If you do not receive acknowledgement of an electronic application, then please phone 01788 222405

Please contact us if you require a printed or enlarged application pack.

St Gabriel's Church of England Academy

Houlton

Rugby

Warwickshire