



Coventry City Council

Job Description

Job Title:	Roadworker 1	Job Number:	C6659D
Department/Directorate:	City Services	Post Number:	Various
Division/Section/Group/Team:	Highways	Grade:	G4
Location:	Whitley Depot		

Our values:

We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation.

Job Purpose:

As part of a team, to undertake the maintenance and construction of roads and sewers.

Main Duties and Responsibilities:

1. Erect and remove signs and barriers.
2. Remove, prepare, apply and compact soils, rocks coated and other materials to highways, footpaths, pedestrian areas, playgrounds, car parks and associated areas.
3. Drive vehicles, including wheeled tractors with simple attachments as necessary and carry out routine maintenance.
4. Use powered hand tools, minor plant and machinery, as necessary.
5. Assist skilled and specialist operatives.
6. Erect, fix and dismantle street furniture.
7. Clear snow as directed.
8. Any other duties and responsibilities within the range of the salary grade.

The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

Any further Health and Safety responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

The post holder must comply with the Interagency procedures of the Safeguarding Boards and Coventry City Council's policies for safeguarding children and safeguarding adults and in particular is required:-

- To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected
- To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

Any further Safeguarding Board responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Workforce Diversity and Inclusion Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Responsible for:

Responsible to:

Date Reviewed: July 21



Coventry City Council

Person Specification

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	Job Requirements
Knowledge:	<ul style="list-style-type: none">• Basic knowledge of correct use of hand tools in civil engineering, i.e: shovels, picks etc.• Correct use of powered tools and plant, i.e compressors, vib rollers, sit-on small rollers, etc.

Skills and Abilities:	<ul style="list-style-type: none">• Able to work in a team environment.• Able to adjust iron works, boxes, etc. within highways.• Able to lift kerbs, slabs and cement to and from ground level.• Able to excavate with the use of hand tools/heavy compressors/hydraulic excavating kerbs/concrete granite/flags and various tarmacadams.
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Experience:	<ul style="list-style-type: none">• At least one year's experience in the construction and maintenance of highways.
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Educational:	
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Special Requirements:	<ul style="list-style-type: none">• Possession of current, clean, full driving licence.
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Date Reviewed: July 21