

Learning Support Assistant

Grade 3

Person specification

Job Requirements

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| Knowledge | <ul style="list-style-type: none"> • An understanding of the needs and characteristics of young children. • Some understanding of child development and the way in which children learn. • And understanding of the roles played by various adults in children's education. • An understanding of equal opportunities issues and an awareness of what this involves e.g. being able to communicate with people from minority groups and people with disabilities. |
| Skills and Abilities | <ul style="list-style-type: none"> • Work with the class teacher and/or other professional staff for the hours required in order to assist in the development and implementation of practical strategies or ideas to achieve set objectives, including work with information technology. • Able to work on an equal opportunities basis with pupils in a multicultural setting. • To assist children on an individual basis but also work as part of a team. • To be able to explain tasks simply and clearly. • To be supportive and caring, handling situations with patience and sensitivity. • To have competency skills in numeracy and literacy e.g. be able to spell. • To assist pupils in developing reading, writing, numeric, craft and other basic skills. • Be able to lift/carry pupils and materials. • Able to make and maintain teaching aids and equipment e.g. simple basic repairs of books. • Follow laid down procedures for the storage of equipment and materials. • Able to act as a carer to sick children. • Able to deal with tasks such as toileting, toilet accidents and vomiting. • Able to undergo training in First Aid as required. • To supervise and control children and adhere to defined standards. • Able to accept authority and supervision and respond appropriately. • To work with guidance but under limited supervision. • To liaise and communicate effectively with others in respect of the duties of the post and to give and provide information and instructions, whilst recognising the importance of confidentiality in a school setting. • To have good organisational skills e.g. assist in the organisation of classroom activities, events and trips. • Be able to offer personal skills e.g. ICT, art. • Be willing to be involved in professional development and to attend courses/undergo training. |
| Experience | <ul style="list-style-type: none"> • Working with young children, preferably including Early Years in a primary school or similar setting |

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| Educational | <ul style="list-style-type: none"> • A relevant NVQ3 qualification or above. . |
| Special Requirements | <ul style="list-style-type: none"> • This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS). |