

## **Job details**

**Job title:** Class teacher – primary school

**Salary:** TMS/UPS

**Contract type:** Full time, permanent

## **Main purpose**

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

## **Duties and responsibilities**

### **Teaching**

- Plan and teach high quality well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of all pupils including those with complex needs
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching

- Where appropriate, take part in the appraisal and professional development of others

### **Communication**

- Communicate effectively with pupils, parents and carers
- Communicate and co-operate with specialists from outside agencies;

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

*Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.*

### **Person Specification Alderman's Green Community Primary School**

**Post Title:** Class teacher

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>		
Educated to degree level	✓	
Qualified teacher status either in the UK or if not in own country combined with a desire to achieve English QTS	✓	
<b>Experience</b>		
Will have had some experience of teaching in a multicultural inner city environment through trainee placements	✓	
<b>Skills and Knowledge</b>		
Knowledge of the National Curriculum	✓	
Knowledge of effective teaching and learning strategies	✓	
A good understanding of how children learn	✓	

Ability to adapt teaching to meet pupils' needs	✓	
Ability to build effective working relationships with pupils	✓	
Knowledge of guidance and requirements around safeguarding children	✓	
Knowledge of effective behaviour management strategies	✓	
Good ICT skills, particularly using ICT to support learning	✓	
A good knowledge and understanding of the teaching of Phonics.	✓	
Knowledge of effective strategies to include, and meet the needs of, all pupils in particular those children prone to underachieving, and those pupils with EAL, SEND or those who are working at greater depth.	✓	
ICT knowledge and skills relating to enhance the learning and teaching	✓	
A good understanding of differentiation, assessment for learning and effective planning to ensure and maintain pupil progress	✓	
<b>Personal Qualities</b>		
A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school	✓	
High expectations for children's attainment and progress	✓	
Ability to work under pressure and prioritise effectively	✓	
Commitment to maintaining confidentiality at all times	✓	
Commitment to safeguarding and equality	✓	
Good intrapersonal skills and be willing and able to effectively communicate and engage with; <ul style="list-style-type: none"> <li>• Children</li> <li>• Leadership</li> <li>• Colleagues</li> <li>• Parents</li> <li>• Wider community</li> </ul>	✓	
Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	✓	
To practice equal opportunities in all aspects of the role and around the work place in line with policy	✓	