



Coventry City Council

Person Specification

Job Title:	Cleaner	Job Number:	
Directorate:	Schools (Primary)	Post Number:	
Service:		Grade:	Grade 1
Location:	Grangehurst Primary School		

Area	Description	Criteria will be measured by:
Knowledge:	<ul style="list-style-type: none"> Basic health and safety principles 	Application Form
Skills and Abilities:	<ul style="list-style-type: none"> Able to clean to a required standard. Able to understand and respond to verbal instructions. Ability to read and write for the purposes of understanding warning notices etc. on cleaning chemicals and general information and completing basic forms such as timesheets, etc. Able to lift and move heavy cleaning equipment and furniture, e.g. floor polishers; vacuum cleaners, etc. Able to stand; bend and stretch to undertake cleaning duties such as cleaning; sweeping and vacuuming for the duration of the shift. Able to work unsupervised. Able to work as a team. Ability and willing to undertake training on basic health and safety in the cleaning environment. Able to adhere to the City Council's Equal Opportunities Policy. 	Application Form/Interview Interview/Test Interview /test Interview/ Medical Clearance Interview/Medical Clearance Interview Interview Interview Interview
Experience:		
Educational:		

Special Requirements:	<ul style="list-style-type: none">• This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment.	
------------------------------	--	--

Date Reviewed: December 2005

Updated: 18th October 2010