

Person Specification: Teaching assistant (Reception)

	Essential	Desirable
Qualifications	<p>Level 2 or Level 3 qualification</p> <p>Evidence of continuous INSET and commitment to further professional development.</p> <p>Good literacy and numeracy skills</p>	
Experience	<p>A minimum of two years paid employment as a TA working with pupils in Reception.</p> <p>Experience of supporting children with SEND and medical needs</p>	<p>Experience of supporting pupils with Down syndrome</p>
Knowledge and understanding	<p><i>The TA should have an up-to-date knowledge and understanding of:</i></p> <p>How children develop,</p> <p>How to support children in literacy and numeracy,</p> <p>How to teach children phonics,</p> <p>How to support children with special educational needs,</p> <p>How children learn and how to motivate them;</p> <p>effective teaching and learning styles;</p> <p>What constitutes outstanding pupil learning and progress</p>	<p>Working knowledge of Busy Ant maths</p> <p>Working knowledge of synthetic phonics (Floppy's Phonics)</p> <p>Working knowledge of 'Talk for Writing'</p> <p>Working knowledge of 'Tapestry' online journals</p> <p>Working knowledge of the new EYFS framework</p>

<p>Skills</p>	<p><i>The TA will be able to:</i></p> <p>promote the school's aims positively, develop good personal relationships within a team; establish and develop close relationships with parents, governors, church and the community; communicate effectively with colleagues and pupils; contribute towards creating and maintaining a happy, challenging and effective learning environment; have an active role in the wider life of the school work effectively as part of our Reception team; reinforce teaching points during teacher input; clear up misunderstandings and sort out misconceptions; teach new concepts as agreed by the class teacher; model acceptable behaviour; effectively develop children's communication skills through play provide pupils with accurate and timely feedback, encourage good social skills, deliver 1:1 or small group interventions to pupils with SEND support the class teacher in reviewing pupil's targets (including IEPs & EHCPs) contribute towards year group planning work effectively as part of a subject leadership team carry out simple administrative tasks support the class teacher in maintaining a safe and</p>	<p><i>In addition, the TA might also be able to:</i></p> <p>Ability to communicate using Makaton (or willingness to learn)</p>
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	<p>stimulating classroom environment</p> <p>regularly attend and contribute to staff meetings and pupil progress meetings</p> <p>communicate effectively (both verbally and in written form) to a variety of audiences</p> <p>ICT literate (ability to access on-line training, emails etc)</p>	
Personal characteristics	<p>Approachable</p> <p>Committed</p> <p>Enthusiastic</p> <p>Initiative</p> <p>Calm under pressure</p> <p>Well-organised</p> <p>Flexible</p> <p>Sense of humour</p>	Sympathetic to Christian values

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced CRB disclosure.