



April 2020

Dear Applicant

On behalf of the Governing Body, I would like to thank you for your interest in the post of KS2 Classroom Teacher at our school. Obviously, we would have liked to have met you personally but given the restrictions we will be conducting the application process differently. We are looking for new teachers to join our vibrant school, with a passion for teaching, energy, integrity and enthusiasm, our new teachers will have the vision and drive to be part of a learning community in giving our children the best start in a changing world.

To do this we have identified the following key priorities: -

- To review the curriculum so that it meets the needs of all learners
- Ensure the children develop the key knowledge in Foundation Subjects
- Ensure children develop the language and communication skills to confidently express themselves
- Develop the role of Subject Leaders so they ensure appropriate balance and breadth of curriculum

You will find information documents with this letter to help you with your application and please use our website to gather more information on our vibrant and welcoming school <https://www.johnshelton.org.uk/>. The closing date for applications is Wednesday 6th May at 3.00pm.

Shortlisting will take place on Thursday 7th May and any shortlisted candidates will be informed by telephone or email. If you have not been contacted by 5.00pm you should assume that your application has been unsuccessful.

Successful candidates will be interviewed virtually, using Microsoft Teams, on Monday 11th or Tuesday 12th May. The interview panel will consist of the Headteacher, a member of the school leadership team and a school governor.

John Shelton Community Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Shortlisted candidates who go forward to the formal interview stage will need to show us the relevant documentation for a DBS check and original copies of your qualification certificates. If you have any questions, please contact Angela Jilks at; sbm@johnshelton.coventry.sch.uk.

Yours sincerely

Cllr Rachel Lancaster and Fr Simon Oakes

Co- Chairs of Governors



