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| Job Title: | Teacher of Visually Impaired Children fulltime post | Job Number: | |
| | | Post Number: | 1007525 fulltime post |
| Services: | Sensory Team | Grade: | TMS UPS + SEN 1 or 2 Allowance fully qualified. |
| Location: | Cannon Park Annexe | | |

Job Purpose:

To provide specialist teaching and advisory support for children and young people (CYP) with a visual impairment in local mainstream settings, special schools and homes to enable the children to access an appropriate inclusive education.

Main Duties and Responsibilities:

- To undertake the professional duties of a teacher in accordance with the School Teachers Pay and Conditions Document.
- To provide specialist teaching support on a peripatetic basis to settings and homes to identified CYP with a visual impairment receiving their education in local mainstream or special schools.
- To assist in the visual assessment of new referrals from Health and early and school settings.
- To undertake the assessment of the educational implications of visual-impairment for identified children and to report to parents, teachers and other professionals the results of such assessments
- To provide specialist teaching support to newly identified CYP with a visual impairment
- To advise and liaise with teachers, support staff in schools and early years' settings and families on the educational management of CYP with a visual impairment and to maintain routine contact with educational staff and families..
- To advise a wide range of other professionals on the educational implications of visual impairment, the promotion of learning in visually impaired children and access to all areas of the curriculum.
- To advise on the use of specialist equipment including individual vision aids, to ensure appropriate skills training for children and to ensure routine maintenance of such equipment.
- To monitor and maintain records of children's educational progress and achievement.
- To monitor and maintain records of all involvement with individual children, schools, families and other agencies.
- To provide written contributions to both statutory assessments and annual review procedures

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- To promote excellent relationships with parents and professionals involved in the education of CYP with a visual impairment
 - To promote the inclusion of CYP with a visual impairment with their educational peer groups
 - To promote awareness of the needs of CYP with a visually-impaired including through INSET for other professionals
 - To take part in professional development activities related to the above duties as required by the Lead Professional- Visual Impairment, in line with the National Teaching Standards
 - To contribute to the overall development and management of policies and practices within the Sensory Team
 - To undertake all duties related to the post in a manner concordant with Coventry City Council policies regarding SEN and Inclusion.
 - To undertake other duties related to the educational support of CYP with a visual impairment commensurate with the post of Teacher of the Visually-Impaired as required by the Sensory Lead Professional Visual Impairment
 - To carry out any other duties and responsibilities appropriate to the salary grade
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This job description will be reviewed annually but will be subject to formal review at least once in a two-year Professional Review cycle. The job description may be re-negotiated at any other time at the request of the teacher or Sensory Team Lead. Any proposed changes will be discussed in detail with the post holder.



The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

Any further Health and Safety responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

The post holder must comply with the Interagency procedures of the Safeguarding Children's Partnership and Coventry City Council's policies for safeguarding children and safeguarding adults and in particular is required:-

- To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected
- To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

Any further Safeguarding Partnership responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Equality, Diversity and Inclusion Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

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| Responsible for: | Educational Support to Visually Impaired Children, | Responsible to: | Sensory Team Lead -Visual Impairment |
| Date Reviewed: | November 2020 | Updated: | |



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Person Specification

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| Area | Description |
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| Knowledge: | <ul style="list-style-type: none">• A firm knowledge of educational principles and curriculum management including in relation to SEND and Inclusion and the Early Years |
| | <ul style="list-style-type: none">• Understanding of general, cognitive and linguistic development in children, |
| | <ul style="list-style-type: none">• A thorough knowledge regarding the educational implications of a visual impairment (If Qualified Teacher of the Visually Impaired) |
| | <ul style="list-style-type: none">• A thorough knowledge of specialist intervention strategies required to facilitate access to the curriculum for visually impaired children |
| | <ul style="list-style-type: none">• An understanding of key issues local and national, in the education of children and young people with particular reference to SEND and Inclusion |
| | <ul style="list-style-type: none">• A good understanding of the implications of sensory need combined with other additional needs |
| Skills and Abilities: | <ul style="list-style-type: none">• Evidence of success when teaching children and young people, including those with special needs and visual impairment |
| | <ul style="list-style-type: none">• Ability to form supportive relationships with colleagues |
| | <ul style="list-style-type: none">• Willingness to take initiative, responsibilities and contribute to overall Service development |

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| | <ul style="list-style-type: none"> Flexibility in responding to the changing needs of children with a visual impairment and families |
| | <ul style="list-style-type: none"> Excellent communication and inter-personal skills when dealing with children, schools, parents/carers and other agencies |
| | <ul style="list-style-type: none"> Ability to use ICT, including to support visually impaired children and young people in their learning |
| | <ul style="list-style-type: none"> Commitment to the City Council's policies regarding SEND and Inclusion and Equal Opportunities |
| | <ul style="list-style-type: none"> Braille Qualification or a willingness to learn |

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| Experience: | <ul style="list-style-type: none"> Successful record of recent experience of mainstream or special school teaching experience, including children with special educational needs |
| | <ul style="list-style-type: none"> A successful record of teaching experience with visually impaired children |
| | <ul style="list-style-type: none"> Experience of successful collaborative working with other agencies and close working with parents/carers |
| | <ul style="list-style-type: none"> Experience of delivering of training |

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| Educational: | <ul style="list-style-type: none"> Qualified Teacher Status |
| | <ul style="list-style-type: none"> A further mandatory teaching qualification for Teacher of the Visually Impaired, or a commitment to undertake specialist mandatory QTVI training. If a mandatory course is funded by the service a sponsored employee will be required to commit to completion; and to remain with the service for a minimum of two years' following completion, in accordance with Coventry City Council's Training and Education Scheme. Otherwise the employee will be liable for the repayment of course costs. Exceptional circumstances will be considered by the Head of SEND Specialist Services. |
| | <ul style="list-style-type: none"> Evidence of commitment to further professional development |

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| Special Requirements: | <ul style="list-style-type: none"> This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS). Driving Licence will be subject to checking with DVLA. It is council requirement to have Business Use Car Insurance and a Valid MOT Certificate (for cars over 3 years old) If the postholder does not hold a driving license they must be able to make their own arrangements for travel to fulfil the requirements of the post |
| Car Allowance | <ul style="list-style-type: none"> Casual car allowance |

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