

Park Hill Primary School

Safer Recruitment Process

Safeguarding Statement

'Our school is committed to safeguarding children and promoting children's welfare. This post is subject to all the relevant pre-employment checks set out in Keeping Children Safe in Education, including an enhanced DBS certificate with a barred-list check.'

To fulfil our commitment to **Keeping Children Safe in Education**, all adults applying to work in our school must be prepared to provide the following information during the recruitment process:

- Full employment history including gaps in service.
- Proof of relevant qualifications
- Proof of Right to work in the UK
- Proof of Identification
 - I. Birth certificate*
 - II. Photo ID eg. Passport or driving license*
 - III. Bank statement or utility bill with current address and dated within last three months*
- Two references (*which will be taken prior to interview*)
- An enhanced DBS certificate with a barred-list check
- Section 128 check – if applicable (*management and governor posts*)

We encourage all applicants to visit the school prior to shortlisting or, if this is not possible, to speak with a relevant member of our team.

"If a candidate's application is considered to be fraudulent or contains false information, (*The School name*) will report the matter to the Secretary of State, via the DfES and also the Police as appropriate"