



FINHAM PARK  
MULTI ACADEMY TRUST

**Job Title:** Art and Photography Technician

	Attributes	Assessment
Knowledge	<ul style="list-style-type: none"> <li>Equipment used in Art including kiln, pottery wheels, pug mill, mixers, photographic equipment, painting screens and hand tools.</li> <li>Processes involved in Art including drawing, painting, model making, clay techniques, firing and photography</li> <li>Safe working practices and an understanding of Health and Safety issues and practices</li> <li>An understanding of equal opportunities with respect to young people in school and adults in the work place.</li> <li>Knowledge and understanding of information technology applications in Art.</li> <li>A knowledge of DSLR photography and Photoshop .Use of studio and light ting set up will be an advantage.</li> </ul>	<ul style="list-style-type: none"> <li>A, I</li> <li>A, I</li> <li>I</li> <li>I</li> <li>I</li> <li>A , I</li> </ul>
Skills & Abilities	<ul style="list-style-type: none"> <li>To liaise and communicate effectively by telephone and in person with staff and pupils with varying experiences of Art.</li> <li>To manage art shop/ photocopying accounts, keeping log books and managing stock control in store – delivery note and invoice filing system.</li> <li>To instruct, receive and pass information both formally and informally.</li> <li>Excellent organisational skills and ability to prioritise workloads</li> <li>To devise and maintain good recording systems</li> <li>To maintain appropriate working relationships with staff and pupils including confidentiality and flexibility</li> <li>To use hand and power tools appropriately and safely.</li> <li>To follow set procedures and to work to guidelines as required</li> <li>To work on own initiative and as part of the team.</li> <li>To maintain a flexible and calm disposition in a demanding environment with frequent interruptions</li> </ul>	<ul style="list-style-type: none"> <li>I, R</li> <li>A, R</li> <li>A, I, R</li> <li>I</li> <li>A, I, R</li> <li>I, R</li> <li>I</li> <li>I, R</li> <li>I, R</li> <li>I</li> </ul>
Educational	<ul style="list-style-type: none"> <li>Good literacy and numeracy skills</li> </ul>	<ul style="list-style-type: none"> <li>A</li> </ul>
Experience	<ul style="list-style-type: none"> <li>Practical/technological experience in a commercial/ industrial/ educational environment</li> <li>Experience of working with students in an Art environment</li> <li>Use of Photoshop</li> <li>Lighting Set Up</li> <li>Some experience of word-processing</li> </ul>	<ul style="list-style-type: none"> <li>A</li> <li>A, I</li> <li>A</li> <li>A, I</li> <li>A</li> </ul>
Special Requirements	<ul style="list-style-type: none"> <li><i>This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. An Enhanced Criminal Record Disclosure will be required prior to appointment</i></li> </ul>	

**A= Application    I = Interview    R = References**