



FINHAM PARK
MULTI ACADEMY TRUST

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Base School: Finham Park School

Post: EWO Support and Early help

Salary: Grade 5

Job requirements

Knowledge	- Understand the education system	A/I/R	
	- Understand the values of team work and the overall strategy of the department, for the benefit of young people	A/I/R	
	- Understanding of the issues affecting truancy and non-school attendance	A/I/R	
	- Understanding of the 'Early Help Assessment' protocol.		
	- Demonstrate assertiveness in dealing with students and fellow professionals	A/I/R	
Skills and Abilities	- Plan and prioritise own workload and be able to manage conflicting demands	A/I/R	
	- Accept the need for Continuing Development and Training		
	- An interest in education and working within an educational environment	A/I A/I	
	- Ability to engage constructively with, and relate to, a wide range of young people and parents/carers	A/I/R	
	- Ability to relate to young people, within different age groups about attendance and behaviour issues	A/I/R	
	- Competent in the use of I.T		
	- Excellent communication and interpersonal skills	A/I	
	- Ability to quickly establish positive working relationships with students, staff, parents and a wide range of people from within and outside the school	A/I/R A/I/R	
	- Ability to handle difficult situations with sensitivity, confidentiality and discretion at all times, combined with a calm personality, a practical approach and sound judgement	A/I/R	
	- Ability to be a good role model to young people and to demonstrate and promote positive values, attitudes and behaviour	A/I/R	
	- Ability to maintain a non-confrontational approach		
	- Ability to assess the needs of students referred for support using the Early Health Assessment process.	A/I/R A/I	
	- Must have a clean valid driving licence	A/I/R	
	Experience	- To have worked in a professional capacity in education/social work	A/I/R
		- Experience of working with parents on an outreach basis	A/I/R
- Demonstrate an understanding of factors contributing to pupil absence and behaviours that interrupt continuing education.		A/I/R	



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| Education | <ul style="list-style-type: none">- GCSE in Maths or English (or equivalent)- NVQ3 in a relevant area, e.g Teaching Assistant or equivalent qualification or experience | A/I
A/I |
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Special Requirements This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A disclosure and Barring Service check will be required prior to appointment.

How the job requirements will be assessed:

A - Application form

I - Interview

R - References