Job Description and Person Specification

Streetpride Skilled Driver

Job Details	
Grade	4
Service	Environmental Services
Location	City Wide
Job Evaluation Code	C6710D

Coventry City Council Values

We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation:

Open and fair: We are open, fair and transparent.

Nurture and develop: We encourage a culture where everyone is supported to do and be the best they can be.

Engage and empower: We engage with our residents and empower our employees to enable them to do the right thing.

Create and innovate: We embrace new ways of working to continuously improve the services we offer.

Own and be accountable: We work together to make the right decisions and deliver the best services for our residents.

Value and respect: We put diversity and inclusion at the heart of all we do.

Job Purpose

To support the maintenance and improvement of streets, neighbourhoods, parks and open spaces by driving street cleansing vehicles, operating plant, and assisting with street cleansing and grounds maintenance duties.

Main Duties & Key Accountabilities
Core Knowledge
1. In accordance with relevant licences and specific training requirements operate one or more items of heavy plant, or vehicles and mechanical handling equipment which may include, LGV Mechanical Sweeper and Tractor with front and rear attachments.
2. Drive and operate any other allocated vehicles including ride on equipment.
3. Comply with the council's driving policy and all necessary road traffic legislation i.e. ensure appropriate signing and coning on the highway as required by the Safety and Road Works Code of Practice, and Chapter 8 of the road traffic Signs Manual.
4. Undertake a range of associated grounds maintenance tasks, including: • Hedge and shrub bed maintenance • Undertake grass cutting, strimming and edging, using a range of hand-held and power tools. • Basic horticultural tasks and ground level tree works. • Over marking of sports pitches. • Carry out basic chemical control (under direct supervision) • Erection and dismantling of sports equipment. • Control of Weeds by applying weedkillers and other chemicals using different types of applicators in accordance with approved procedures and H&S guidelines.
5. Assist with street cleansing activities as required activities include sweeping and the removal of litter, dirt, debris, leaves weeds etc from public spaces & the removal of graffiti.
6. Distribute and Direct the work of the crew members (semi-skilled operatives) as and when required, resolving any minor on site problems
7. Provide on the job training & guidance to lower graded operatives as appropriate.
8. Liaise with customers to ensure that work is carried out as required and to resolve any problems and answer queries that may arise
9. Bring to the attention of the area supervisor any issues that need to be addressed by the cleansing and grounds service.
10. Undertake snow clearing and gritting of pedestrian areas as necessary.
11. Ensure that safe working methods are being adhered to.
12. Complete any relevant records, using handheld data devices and information technology systems as necessary Basic ICT skills required for handheld technologies
13. Any other duties and responsibilities within the range of the salary grade.

Key Relationships			
External: • Residents • Private, Public • Voluntary Organisations • Other local Authorities		Internal: • Workforce • Colleagues • Senior Management & Supervisors • Councillors	

Standard Information
Post holders will be accountable for carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies. Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines. **Smoke Free** The City Council is Smoke-Free. Smoking is not permitted on any of our premises or the surrounding land including car parks. **Training** The postholder must attend any training and undertake any development activities that are identified as mandatory/beneficial to their role.

Responsible for	
N/A	Reporting to Supervisors & Managers

Person Specification
Requirements

Knowledge	Knowledge of horticultural operations
Knowledge	Knowledge of mechanical vehicle operation using various implements
Knowledge	Basic environmental understanding and appreciation of biodiversity
Knowledge	Knowledge of Health and safety requirements & Knowledge of COSHH
Knowledge	Knowledge of Road Safety Act
Skills And Ability	Ability to follow verbal and written instructions, Numeracy and Literacy skills to complete reports, undertake risk assessments
Skills And Ability	Customer care skills to liaise with the public
Skills And Ability	Ability to work as part of a team and to direct and lead a team & Able to transfer skills to other operatives through informal training
Skills And Ability	Ability to work with minimum supervision Ability to prioritise workload & Flexibility to adapt to changing priorities
Experience	Experience of planting, pruning and grass cutting operations & Practical experience of gardening maintenance
Qualification	Category B manual driving licence as a minimum PA1 & PA6 trained Full Construction Plant Scheme Licence & LGV Licence desirable,
Special Requirements	• Ability to work outdoors in all weathers. • Willingness to undertake appropriate training • and develop skills and knowledge as required. • Able to work flexibly across any shift when required.

Declaration			
Reviewed/Created By:	Tim Fox		
Job Title:	Assistant Area Manager	Date:	07/02/2025