

OUNDON PRIMARY SCHOOL
Together Everyone Achieves More

JOB DESCRIPTION

1:1 SEND EYFS KEY WORKER
(Linked to specific child/funding)
GRADE 3

Main purpose of the job:

- To support a child who has Special Educational Needs: autism, speech and language needs and physical needs in EYFS. This will involve working on a 1:1 basis, but also supporting small groups of learners alongside this pupil to deliver specific interventions.
- To assist the class teacher and Inclusion Leader in carrying out an appropriate planned programme of work to meet the needs of this particular child, enabling them to reach their full potential.
- Encourage and lead learning through play 1:1 basis
- To build social skills and the child's relationships with peers.
- To assist with the integration of the child with additional needs, into the rest of the class/group.
- To encourage and support the learning process of the child both on a one-to-one basis and also within a group.
- To assist with the monitoring of the child's performance and to report progress.
- To work alongside the school Inclusion Leader and other members of the team in planning and delivering relevant interventions while monitoring and feeding back on progress.
- To build a strong and positive relationship with the child to support attachment needs, anxiety and behaviour.
- To care for the safety, welfare and personal hygiene of the child.
- To liaise effectively with the school Inclusion Leader as Line Manager, but also with staff in the school and parents/carers.
- To support the Inclusion team with organisation of resources that will be accessed by the child.
- To support the class teacher with evidencing progress made by the child.

Continuing Professional Development

- Participate in personal and professional development activities to meet the changing demands of the job and encourage and support other staff in their development and training.
- Attend and participate in relevant meetings as required.
- Attend relevant training specific to the child's needs.

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PERSON SPECIFICATION

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Knowledge	<ul style="list-style-type: none">• Knowledge of working with children that have autism, speech and language and physical needs.• Understanding of relevant codes of practice and legislation, Every Child Matters.• Understanding of EYFS curriculum• Basic understanding of child development and how children learn.• Training in relevant teaching and learning strategies.
Skills and Abilities	<p>The ability to:</p> <ul style="list-style-type: none">• Relate well to children and adults.• Use PACE with children: Playful, Accepting, Curious, Empathetic.• Work effectively as part of a team.• Show behavior management as a strength.• Use ICT and other equipment effectively, e.g. video, photocopier.• Evaluate own learning needs.
Experience	<ul style="list-style-type: none">• Experience of working with children that have autism, speech and language and physical needs.• Experience in EYFS setting• Experience of working on own initiative and as part of a team.
Educational	<ul style="list-style-type: none">• Good literacy and numeracy skills.• NVQ 3 for Teaching Assistants or equivalent qualifications and experience.