

Job Description and Person Specification

Role: Streetpride Skilled Operative



Job Description

Job Title	Skilled Operative
Grade	4
Service	Streetpride
Reports to	Streetpride Supervisor
Location	Citywide
Job Evaluation Code	C6700D



About Coventry City Council

Who we are: At Coventry City Council we are dedicated to making a positive difference to the services we deliver to the diverse citizens of Coventry. The work we do improves people's lives – from helping them into work to providing clean and green places to live, to keeping people safe and protected.

As a Coventry City Council employee, you have our ongoing commitment to your growth and development with opportunities to work across multiple service areas including customer contact, public health prevention and education and skills, adults and children's services and provide support for the most vulnerable.

Our aim is simple – to be globally connected, locally committed, deliver our priorities with fewer resources whilst effectively managing our performance and measuring our progress.

Our Values: We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation:



About the Service your team will provide

Purpose of the role

To support the maintenance and improvement of streets, neighbourhoods, parks and open spaces by undertaking driving duties using a range of vehicles and carrying out a range of associated street cleansing and grounds maintenance activities.

Main Duties & Key Accountabilities

1. Distribute and direct the work of other crew members engaged in grounds maintenance and street cleansing activities and provide Informal training if required.
2. Liaise with customers to ensure that work is carried out as required and to resolve any problems and answer queries that may arise and to inform of any safety issues on site.
3. Complete any relevant records, using handheld data devices and information technology systems as necessary.
4. Undertake chemical control applying weedkillers and other chemicals using different types of applicators in accordance with approved procedures and Health and Safety guidelines; and provide direct supervision to lower graded staff engaged in basic chemical control.
5. Shrub planting and maintenance
6. Planting out and maintenance of bedding plants and herbaceous borders
7. Hedge cutting (manual) and selective pruning of shrubs and hedges
8. Setting out and marking of pitches, including interpreting plans and drawings and the erection, and dismantling of sports equipment
9. Ground level tree works using hand and power tools
10. Pond maintenance.
11. Undertake snow clearing and gritting of pedestrian areas as necessary.

12. Grass cutting, strimming, and edging, using a range of handheld and power tools, and pedestrian and ride on equipment.
 13. Sweeping and removal of litter, debris, dirt, leaves, weeds, etc. from public spaces such as roads, pavements, grassed areas, shopping precincts, subways, steps, litter bins; and the removal of graffiti from street furniture as required.
 14. Undertake driving duties in accordance with the Council's Driving Policy, using a range of vehicles including tractor equipped with various types of ground preparation and maintenance equipment e.g. plough, chain harrow, Vicon spreader, loading shovel, trailer, rear flail, gang mower, side flail and surface maintenance plant. Use of any other light vehicle including ride on equipment.
 15. When working on the highway ensure compliance with all necessary road traffic legislation i.e. ensure appropriate signing and coning as required by the Safety at Street Works and Road Works Code of Practice, and Chapter 8 of the Traffic Signs Manual.
 15. Any other duties and responsibilities within the range of the salary grade.
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The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

Key relationships

External

- Residents
- Private, Public and Voluntary Organisations
- Other Local Authorities

Internal

- Workforce
- Colleagues
- Senior Management & Supervisors
- Councillors

Standard information

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Smoke Free

The City Council is Smoke - Free. Smoking is not permitted on any of our premises or the surrounding land including car parking facilities.

Training

The postholder must attend any training that is identified as mandatory to their role.

Responsible for:

Staff managed by postholder: 3 other Team Members

Responsible to: Supervisor

Updated: July 24

Person specification

Job Evaluation Code	C6700D
Knowledge	
knowledge of horticultural operations & Knowledge of mechanical vehicle operation using various implements	
Knowledge of Health and Safety in the workplace & Knowledge of COSHH	
Knowledge of Road Safety Act	
Basic environmental understanding	
Skills and Abilities	
Ability to operate a range of machinery	
Literacy skills to complete small amounts of records and paperwork	
Ability to undertake a range of labouring tasks that involve regular bending, pulling and lifting	
Communication skills to respond to public enquiries	
Ability to work as part of a team and to lead and direct that team	
Ability to work on own initiative, Able to transfer skills to other operatives through informal training	
Ability to work with minimum supervision, Ability to priorities workload, Flexibility to adapt to changing priorities, Basic ICT skills required for handheld technologies	
Able to undertake routine maintenance of garden equipment	
Experience	
Significant experience of operation of plant and equipment Experience of planting, pruning and grass cutting operations Practical experience of gardening maintenance	
Qualifications	
Category B driving licence as a minimum, PA1 and PA6 trained	
Special Requirements	

- Ability to work outdoors in all weathers.
- Willingness to undertake appropriate training and develop skills and knowledge as required.
- Able to work flexibly across any shift when required.

Date Created	July 2024	Date Reviewed	July 2024
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