



## Person Specification – Learning Mentor

The Futures Trust and President Kennedy School are committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

<b>Responsible to</b>	College Director
<b>Grade</b>	Grade 4 (£17,017 - £19,939)
<b>Hours</b>	37 hours per week, Term Time only + 1 week (39 weeks)
<b>Location</b>	Based at President Kennedy School with a requirement to travel to work at or for schools in the Trust

	<b>Essential Criteria</b>	<b>Desirable Criteria</b>	<b>Measured By</b>
<b>Education and Qualifications</b>	<ul style="list-style-type: none"> <li>GCSE English and Maths at Grade C or above or equivalent</li> <li>Educated to at least A level standard or equivalent qualification</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of a higher level qualification, e.g. degree and/or relevant experience commensurate with role</li> <li>Particular strength in English and/or Math's</li> </ul>	Application form Certificates
<b>Skills and Abilities</b>	<ul style="list-style-type: none"> <li>Highly organised; can prioritise and work well under pressure.</li> <li>Able to work within and create agreed timescales to meet deadlines.</li> <li>Able to communicate effectively both verbally and in writing with a range of audiences including students, teachers, other professionals and parents</li> <li>Able to communicate to and monitor the effectiveness of external agencies</li> <li>To liaise effectively with Subject Leaders, Student Support to remove barriers to learning</li> </ul>	<ul style="list-style-type: none"> <li>To have an understanding of SEND learners and an understanding of strategies that could be used to aid learners.</li> </ul>	Application form Interview

	<ul style="list-style-type: none"> <li>• To analyse information of learners and synthesise for effective use.</li> <li>• Strong ICT skills and the ability to interpret and use data to inform effective learning strategies.</li> <li>• Able to be proactive, pre-empting student needs.</li> <li>• Able to understand curriculum content and have the ideas and creativity in order to engage students with their learning.</li> <li>• Able to implement action plans for individual and groups of students, creating progressive interventions for their needs.</li> <li>• Able to adapt and modify materials and resources, making them accessible and inspiring students to achieve.</li> <li>• Able to support with the implementation of the school's Behaviour Policy, making the information accessible for students.</li> <li>• Able to work as an effective team member and work on own initiative.</li> <li>• Able to maintain confidentiality and data security.</li> <li>• Able to consistently produce high quality work .</li> <li>• Be able to form professional relationships with students, some of</li> </ul>		
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	whom may have additional needs and barriers to education.		
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Providing individual support for children and young people</li> <li>• Genuine desire to help young people from disadvantaged backgrounds succeed.</li> <li>• Be able to guide and coach students, offering specific support such as anger management, building self-esteem and self-awareness.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of classroom experience, or relevant work with young people in one of a range of fields such as education, youth work, health and social work</li> <li>• Proven ability to use and understand assessment data.</li> </ul>	Application form Interview
<b>Knowledge and understanding</b>	<ul style="list-style-type: none"> <li>• Knowledge of the different ways students learn.</li> <li>• Understanding of the needs and characteristics of young people and their families.</li> <li>• Understanding of the roles played by various adults in the education of young people and their families.</li> </ul>	<ul style="list-style-type: none"> <li>• To have an understanding of how to identify how students learn, in order to meet students' needs.</li> </ul>	Application form Interview
<b>Other requirements</b>	<ul style="list-style-type: none"> <li>• A professional role model who is committed to their own professional development and to developing others</li> <li>• Committed to and able to promote the aims of the school and the values of The Trust: Students First, It's about Learning, No Barriers.</li> <li>• Able to work calmly under pressure and withstand stress</li> <li>• Able to work flexibly, and to attend meetings and INSET</li> </ul>		Interview



	days as required		
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**Person specification reviewed by: Sam Rooke, Deputy Headteacher**

**Date: May 2021**