

Mount Nod Primary School

Lunchtime Supervisory Assistant – Person Specification

Knowledge:	<ul style="list-style-type: none">• Safeguarding and Child Protection• Cleaning and food hygiene practices• Health & Safety requirements• Data Protection and confidentiality
Skills and Abilities:	<ul style="list-style-type: none">• Able to communicate effectively to receive and pass on information and instructions.• Basic reading and writing skills to maintain records of accidents and first aid• Able to communicate positively and effectively with pupils.• Able to administer basic first aid.• Able to follow set policies and procedures.• To be able to work independently and as part of a wider team.• Understand and promote hygiene and cleanliness.
Experience:	<ul style="list-style-type: none">• Cleaning duties• Basic first aid• Working with a team• Previous experience in a school setting
Desirable:	<ul style="list-style-type: none">• Working within a school environment with children aged 4-11 years• Have experience of working in some capacity with children• Knowledge of school policies and procedures• First aid trained
Essential:	<ul style="list-style-type: none">• The successful candidate will be required to undertake an enhanced criminal record check via the Disclosure and Barring Service.

Reviewed: December 2024