



Person Specification

Cover Supervisor – PE Specialist

Job Title: Cover Supervisor – PE Specialist	
Knowledge	• Knowledge of the skills and techniques, rules and regulations in a range of sports. • Knowledge of the National Curriculum for all subjects, in particular, Physical Education, Early Years, Key Stage 1 & 2 and assessment procedures. · • Ability to organise safe, active, either competitive or co-operative games with a whole class of children. · • Working knowledge of First Aid. · • Working knowledge of Health & Safety procedures.

Skills and Abilities

- Good communication skills with children, parents and staff. ·
- Ability to explain tasks simply and clearly to follow instructions. ·
- Ability to liaise with staff and to provide verbal and written information for reports and children's records. ·
- Able to work with limited supervision, but under guidance from the Headteacher or PE Coordinator · Able to undertake duties with regard to health and safety issues. ·
- Able to assist in record keeping by being involved in the observation and assessment of children. Develop and maintain efficient record keeping systems. ·
- Willing to undertake tasks such as toilet accidents, clearing away materials.
- Able/Willing to undertake a pattern of hours as determined by the school. ·
- Enthusiasm for active learning for all children. · Warmth and openness in relationships, flexibility and resourcefulness.
- Ability to work in a team as well as independently demonstrating using initiative and pro-activity.
- Able to manage time and resources to provide fast-paced, well- prepared PE lessons.
- Commitment to professional development and interest in sports outside school. ·
- Open-minded and creative. ·
- Personal sporting achievements. ·
- Ability to deal with challenging behaviour (from children and adults) in a calm and appropriate manner. ·
- Ability to respond to individual's physical learning needs, from special needs to gifted and talented. ·
- Show sensitivity and objectivity in dealing with parents, members of the school community and visitors. ·
- Demonstrate good practice on the classes taught, with regard to attendance, punctuality, behaviour (to include children being responsible for ensuring they have a full kit) and respect.
- Demonstrate a commitment to equal opportunities.

Experience	• Experience of working with children in the primary age range, promoting high quality PE and school sport. • Experience of working with other agencies (e.g. other schools) to promote and develop PE and school sport. • Experience of delivering other National Curriculum subjects that have been planned.
Educational	• Be willing to participate in further training and development opportunities offered by the school and local authority, to further knowledge. • Level 3 Teaching Assistant qualification or above
Grange Farm Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant's appointment will be subject to satisfactory Enhanced Disclosure from the Disclosure and Barring Service.	

Reviewed November 2025

This post is exempted under the Rehabilitation of Offenders Act 1974 and, as such, appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS).