

**John Shelton Community Primary School**  
**Class Teacher Job Description**



<b>Name</b>	<i>This job description applies to those staff on M1-6</i>
Overall Purpose	To meet the requirements of: <ul style="list-style-type: none"> <li>• A teacher as set out in the Teachers Pay and Conditions Document (available for reference from the Headteacher)</li> <li>• The Professional Standards for Teachers (available for reference from the Headteacher)</li> </ul>
<b>Responsible to</b>	<i>Standards Leader</i>
General Professional Duties and Responsibilities	<ul style="list-style-type: none"> <li>• To plan and deliver an appropriate, broad, balanced, relevant, differentiated and challenging curriculum to all pupils appropriate to their needs</li> <li>• To assess, record and report on all aspects of pupils' progress and development</li> <li>• Contribute to raising standards of pupil attainment</li> <li>• To provide or contribute to oral and written assessments relating to individual pupils or groups of pupils, internally, with parents and outside agencies</li> <li>• To ensure high standards of behavior so effective learning can take place, and good relationships can be formed within the community</li> <li>• To contribute to whole school planning activities</li> </ul>
Responsibilities	<ul style="list-style-type: none"> <li>• To play a full part in the life of the school community and support its ethos, values and aims</li> <li>• To contribute to, follow and actively promote the agreed policies of the school</li> <li>• To have high expectations and lead by example</li> <li>• To contribute to the evaluation and monitoring of the curriculum and to assist in the process of development and change to ensure the continuing relevance of policies and procedures to the needs of the pupils</li> <li>• To work as a member of a team and to contribute positively to effective working relations within the school</li> <li>• To have and share with colleagues a good, up to date working knowledge and understanding of how to use and adapt a range of teaching, learning and behavior management strategies, including how to personalise the learning experience to provide opportunities for all learners to achieve their potential.</li> <li>• To comply with the school's Health and Safety policy and undertake risk assessments as appropriate</li> <li>• To engage actively in Performance Appraisal and Professional Development to ensure professional skills are developed and kept up to date</li> <li>• To share and support the school's responsibility to provide and monitor opportunities for academic and personal growth</li> </ul>
Subject leadership	(The term 'subject/curriculum area' is used to cover all forms of organised learning experienced across the curriculum). <ul style="list-style-type: none"> <li>• Subject Leadership to be negotiated with the Headteacher at interview stage</li> </ul>

Signed ..... Post Holder Date:.....

Signed ..... Headteacher Date:.....

The work of school changes and develops continuously which in turn requires staff to adapt and adjust. Whilst the main duties and responsibilities of the post are set out above, the job description is not an exhaustive list of tasks and each individual task to be undertaken has not been identified. The duties and responsibilities above

should not therefore be regarded as immutable but may change in line with national prescription on teachers' terms and conditions of employment and/or any relevant academy improvement priorities set from time to time. Any major changes will involve discussion and consultation with you.