



FINHAM PARK
MULTI ACADEMY TRUST

PERSON SPECIFICATION

Job Title: General Catering Assistant
Location: Lyng Hall
Hours: 17.5 hours per week, term time only

	JOB REQUIREMENTS
KNOWLEDGE	How to serve food and beverages to customers. Personal hygiene in a kitchen environment. Basic health and safety in a kitchen environment. Food hygiene in preparing and presenting food.
SKILLS & ABILITIES	Able to communicate face to face with all customers in a courteous and polite manner. Able to undertake simple catering, cleaning and food preparation duties. Able to add, subtract, divide and multiply in order to handle large sums of money. Able to operate a cashless till system and occasionally handle cash. Able to lift heavy items on a regular daily basis. Able to work in a hot and busy environment often under pressure. Able to adhere to Trust's Equal Opportunities policy. Able to work as part of a team, in order to ensure that tasks are completed.
EXPERIENCE	Experience in serving the public, cash handling and food preparation in either a paid or non-paid capacity
ATTITUDE & PERSONAL QUALITIES	Flexibility Approachable Sense of humour Sympathetic and supportive towards children Customer focussed