

Job Description and Person Specification



Job Description

Job Title	Teacher of Art & Design (Part-time 0.8)
Grade	UPS (1-3)
Service	InspirED Pathways
Reports to	Headteacher – Sharon Cutler
Location	Whitmore Park Annexe/University Hospital Coventry & Warwickshire/Pupils' Homes
Job Evaluation Code	



About Coventry City Council

Who we are: At Coventry City Council we are dedicated to making a positive difference to the services we deliver to the diverse citizens of Coventry. The work we do improves people's lives – from helping them into work to providing clean and green places to live, to keeping people safe and protected.

As a Coventry City Council employee, you have our ongoing commitment to your growth and development with opportunities to work across multiple service areas including customer contact, public health prevention and education and skills, adults and children's services and provide support for the most vulnerable.

Our aim is simple – to be globally connected, locally committed, deliver our priorities with fewer resources whilst effectively managing our performance and measuring our progress.

Our Values: We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation:



About the Service your team will provide

Purpose of the role / Output

To take responsibility for the planning and teaching of Art & Design across the three elements of InspirED Pathways: Whitmore Park Annexe (a small transition unit for pupils recovering from injury or illness (mental or physical), Wards 14-16 (University Hospital Coventry and Warwickshire) and on Home Tuition as required, while supporting a whole-service, team approach to the raising of standards of achievement and attainment of all pupils.

This post will involve travelling across sites and working in pupils' own homes.

Main Duties & Key Accountabilities

Core Knowledge

- To plan and implement a well-sequenced GCSE Art & Design curriculum to pupils at KS4 (Drawing, Painting, Printmaking, Sculpture, Photography, Digital media, Textiles)
- To plan and implement a well-sequenced Foundation Art curriculum to KS3 and KS4 pupils as required across the service
- To ensure GCSE and other accredited courses are developed in order to meet national and local requirements as well as individual learning needs
- To maximise the use of data to ensure appropriate assessment, target setting, tracking and reporting measures are in place
- To take responsibility for putting in place interventions to ensure pupils make expected or better progress from initial baseline assessment and/or FFT predictions
- To develop strategies to ensure all pupils achieve their targets and are prepared for the next stage of their educational lives
- To support the service's personal development priorities by fulfilling the role of a 'Lead Tutor'
- To keep records and report to a range of audiences regarding pupil progress, new initiatives and service-wide ongoing developments.
- To contribute to self-evaluation and curriculum development plans for Art & Design.
- To ensure appropriate resources and equipment are in place and that these are maintained to a high standard to support pupils' progress
- To arrange opportunities for enrichment and engagement through local artist visits, trips and events
- To apply the principles of 'Quality First' and adaptive teaching in the classroom and ensure that pupils' social and emotional, as well as academic, needs are met
- Work collaboratively with the Wellbeing Lead and SENCO to provide opportunities for Art to be delivered as a therapeutic instrument for pupils who may benefit
- Follow safeguarding policies and practices
- Work efficiently as a team member contributing to the wider developments of the whole Service
- Engage in appropriate CPD to ensure subject and all national and local developments are known and understood

Any other duties and responsibilities within the range of the salary grade.

Key relationships

External Home schools Local artists Medical staff Children's Services Other stakeholders	Internal Pupils Parents Colleagues Governors
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Standard information

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

Smoke Free

The City Council is Smoke - Free. Smoking is not permitted on any of our premises or the surrounding land including car parking facilities.

Training

The postholder must attend any training that is identified as mandatory to their role.

Responsible for:

Staff managed by postholder:

N/A

Person specification

Job Evaluation Code	
Knowledge	
Of the content and requirements for success in GCSE Art & Design	
Of KS3 Art Curriculum.	
Of current developments in curriculum intent, implementation and impact more generally	
Skills and Abilities	
To be flexible and responsive to changing demands	
To be able to communicate effectively with a range of audiences; pupils, parents, and other professionals	
To work independently as well as part of a team	
Experience	
Experience of recently teaching pupils at KS3 & KS4	
Experience of recently teaching Art & Design to GCSE (and other accredited levels)	
Experience of using data to set appropriate targets and to track and monitor progress	
Experience of working effectively as part of a team	
Experience of implementing intervention strategies to improve standards of teaching and learning, and outcomes for all pupils	
Experience of working with pupils with learning differences and barriers to learning (including autism and Social, Emotional and Mental Health needs).	

Qualifications
Qualified Teacher Status essential
Evidence of continued and ongoing professional development
Special Requirements

Date Created	September 2021	Date Reviewed	July 2026
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