

Person Specification
Teaching Assistant (for named student with Visual Impairment)

The Futures Trust and President Kennedy School are committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

Responsible to	SENCO
Grade	Grade 3 (pro rata salary £16,356 - £17,357 per annum)
Hours	37 hours per week Term Time only plus one week (39 weeks)
Location	Based at President Kennedy School

	Essential Criteria	Desirable Criteria	Measured By
Education and Qualifications	<ul style="list-style-type: none"> Minimum of GCSE grade C or above (or equivalent) in English Language and Mathematics. It is an occupational requirement that the jobholder is female, as the role requires the provision of personal care and assistance for a female student. 	<ul style="list-style-type: none"> Certificate in Contracted Braille (Grade 2 Braille). <p>Where this certificate is not already held it is a requirement that Grade 1 is successfully completed during the first term of employment, and that Grade 2 is completed within 18 months. Support and training will be provided during working hours.</p> <ul style="list-style-type: none"> Degree or equivalent. Additional SEN qualifications. Additional specialist qualifications relating to VI. 	Application Form Certificates
Skills and Abilities	<ul style="list-style-type: none"> Able to maintain sensory awareness to the general environment at all times in order to pre-empt potential difficulties. Able to communicate effectively both verbally and in writing with a range of people including parents and carers 	<ul style="list-style-type: none"> Able to swim and to support student in water in swimming lessons. 	Application Form Interview Test

<p>Skills and Abilities continued</p>	<ul style="list-style-type: none"> • Highly organised; can prioritise and work well under pressure • Able to be proactive, pre-empting the needs of the student and potential adaptations • Able to relate to young people. • Physically able and willing to take an active role as a participant in PE activities as a sighted aide • Able to learn from and follow the direction of relevant specialists • Able to recognize when to seek the advice and involvement of relevant specialists • Able to act as a liaison between colleagues and relevant specialists • Able to work in Key Stages 3, 4 and 5. (pre GCSE, GCSE and A Level study). • Able to understand curriculum content and differentiate that content to make it accessible to the student. • Able to adapt and modify materials and resources to make them accessible to the student, and to train to use specialist equipment to do so. • Able to promote student independence in learning • IT literate. • Able to continually analyse the needs of the student within class, and to direct own time and input according to those demands. 		<p>Application Form Interview Test</p>
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Skills and Abilities continued	<ul style="list-style-type: none"> • Able to support a student with personal care needs. • Able to support with the implementation of the school's Behaviour Policy. 		
Experience	<ul style="list-style-type: none"> • Experience of supporting VI students. • Experience of working in a school. • Working well independently and as part of a team 	<ul style="list-style-type: none"> • Specific experience of supporting blind students in the classroom. • Experience of supporting the national curriculum. • Experience of working with specialist VI equipment and technology. • Experience of working with other professionals such as QTVI and habilitation specialists. • Of supporting students with Access Arrangements in examinations. 	Application Form Interview Test
Knowledge and Understanding	<ul style="list-style-type: none"> • Of the SEN Code of Practice and related policies and procedures. • Of the needs and support requirements of VI students. 	<ul style="list-style-type: none"> • Of specific sources of additional support/additional resources for VI. • Of forthcoming curriculum changes. • Of GCSE/A-level requirements. • Of additional sources of support and resources for VI students and where and how to access these. • Of the Spanish Braille system. 	Application Form Interview Test
Other requirements	<ul style="list-style-type: none"> • A professional role model who is committed to their professional development • Committed to and able to promote the aims of the school and the values of the Trust: Students First, It's about Learning, No Barriers. 		Application Form Interview

<p>Other requirements continued</p>	<ul style="list-style-type: none"> • Able to work calmly under pressure and withstand stress • Able to work flexibly, and to attend meetings and INSET days as required 		
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