

**Longford Park Primary School
Recruitment Pack**



Longford Park Primary School is a place where we are always 'working together, learning forever'.

Dear Candidate,

On behalf of the governors and the school, we would like to thank you for your interest in the post of classroom teacher at Longford Park Primary School.

This is an exciting and unique opportunity for a highly effective and inspiring school leader to support our Headteacher to build on the exceptional reputation and success of the school.

At Longford Park Primary School, our school motto is central to our values, ethos and practice. We all believe that learning at Longford Park Primary School is a lifelong journey we are on together and that this is true for staff as well as pupils. We value creativity and innovation alongside equality and parity of provision.

We are looking for a committed and talented classroom teacher who shares our values and has the drive to work with the Headteacher and staff team in continuing our school on its continued journey towards ensuring all our children leave primary school ready to embrace the next chapter of their life; academically, socially and emotionally.

Interested candidates are encouraged to contact the school office to arrange an opportunity to visit the school and find out more. This Candidate Pack provides some background information about the role and our school. We hope it will encourage you to submit an application for this exciting role.

Best wishes



LONGFORD PARK PRIMARY SCHOOL

Ofsted 2024, 'Longford Park is a happy school. The school is aspirational for all pupils. The motto 'working together, learning forever' is at the heart of all the school does. This creates a climate where most pupils, including those with special educational needs and/or disabilities (SEND) achieve well, become resilient, and learn to collaborate.'

Longford Park Primary School is a happy, caring school with high aspirations for all our pupils and staff. The school was last inspected in November 2024 and achieved good in 4/5 areas and outstanding in 1/5. The successes of the school are celebrated in the published report which can be located on the school's website <http://www.longfordpark.coventry.sch.uk>. Our pupils have access to an ambitious and exciting curriculum and they are given excellent

opportunities to learn within a safe, stimulating and inclusive learning environment. We benefit from close proximity to Longford Park, and we are extremely fortunate to have extensive school grounds that are allowing us to provide Forest Schools and an abundance of Learning Outside the Classroom experiences, as recognised with a nationally recognised gold award from the Learning Outside the Classroom council.

This successful and popular school has a good reputation. With 226 pupils on roll, including a morning only Nursery, we are a small maintained primary school with 1-form of entry. Our strong and committed staff team, supported by an effective governing body, is instrumental in ensuring that the school provides an excellent education for all pupils.

OUR MISSION STATEMENT

Our school is committed to offering rich and purposeful learning opportunities inside and outside of the classroom that develop spiritual, moral, social and emotional well-being whilst engendering a life-long love of learning across our community. Through creative and inspirational teaching and learning, our curriculum will excite the imagination of our pupils, extend their horizons, meet their individual needs and equip them for learning forever.

At Longford Park Primary School, we aim to promote the personal development of all our pupils through a range of teaching and learning opportunities including protective behaviours, Thrive and PSHE. We strive to prepare them for life in modern Britain by being responsible and active citizens, who contribute positively to society and are respectful of people who are different to themselves. Our Longford Park Primary School values underpin both the learning behaviours and character traits that the children should aspire to demonstrate in all aspects of school life and beyond. All of this is encapsulated in our curriculum.



Pupils at Longford Park Primary School have a wealth of opportunities to develop their skills, talents and self-confidence, both inside and outside of the classroom. From athletics to dance, cricket to orienteering, spelling to singing, exciting offsite educational visits to residential trips that provide life-long memories, our children are encouraged to aim high and seize success. We set high standards and have expectations of our pupils in terms of both educational targets and personal goals, preparing pupils for their educational and professional future. Children at Longford Park Primary School have a happy and confident outlook that prepares them to tackle life's challenges - whatever they might be.



Ofsted 2024, 'The school's curriculum is ambitious and carefully designed. It identifies the important knowledge, skills and vocabulary that pupils need to learn. This helps teachers to deliver the curriculum well.'

Central to our school ethos is a desire to provide the best possible learning experience and outcomes for each and every one of our pupils. We endeavour to build positive and productive relationships with parents and families, actively encouraging participation and involvement to ensure that children are fully supported and encouraged in their life-long learning journey. In a changing and evolving world, we strive to create a place of learning which enables children to be adaptable, resilient, creative, excited, free-thinkers who are capable of developing and applying their learning in a wealth of ways with a 'can-do' attitude.



At Longford Park Primary School, we believe that the mental wellbeing of our pupils and staff is key to developing happy, inquisitive teachers and learners who are able to face challenges in a positive and proactive way. We work together to fill each other's buckets and be the change we want to see in the world.

We believe that parents are essential partners with the school in the education of the children and therefore aim to involve them in the life of the school and keep them fully informed about the progress of the children. Parents assist in a number of ways to the daily life of the school. There is an active Parent Teacher Association, which successfully organises many social and fundraising functions throughout the year helping to fund wonderful projects that benefit our pupils.

We have a successful breakfast provision that provides before school care and a wide array of extra-curricular activities led by school staff and external companies. These are well attended and contribute significantly to the success of the school.

The Classroom Teacher Post

A great opportunity has become available at Longford Park Primary School for an excellent classroom teacher to join our team in **September 2026**.

We are looking for a classroom teacher who possesses a passion for raising achievement and an aptitude for overcoming barriers to learning. In our school, we want teachers who are ambitious and innovative and who are looking to thrive within a team of staff who are hard-working and committed to the school.

The school has a well-established induction programme, and support is provided for newly appointed staff.

If you would like to be part of this wonderful school or would like to find out more about us, more *information about the school can be found on our website at <http://www.longfordpark.coventry.sch.uk> or look on our Facebook Page: Longford Primary School*

We warmly welcome visits from any interested candidates and can be scheduled via the school office.

Email: sbm@longfordpark.coventry.sch.uk

Tel: 02476 687688

JOB DESCRIPTION

Job Title:	Classroom Teacher	Job Number:	012584
Location:	Longford Park Primary School	Salary:	TMS-UPS

Main Duties and Responsibilities:

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole School Organisation, Strategy, and Development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Lead a subject across the school

Health, Safety and Discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional Development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively with pupils, parents and carers
- Communicating effectively with SLT and local Governing body

Working with colleagues and other relevant professional

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Deploy resources delegated to them

Other areas of responsibility

- Contribute to the wider life and ethos of the school for example, through extra -curricular activities
- The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Other

- To maintain personal and professional development to meet the changing demands of the post, participating in appropriate training activities.
- To support at all times and promote the agreed vision and aims and setting an example of personal integrity and professionalism.
- To safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.
- Other duties as may be determined from time to time within the general scope of the post. Duties and responsibilities outside of the post will only be required with the agreement of the post holder.

Responsible to: Headteacher

This job description allocates duties and responsibilities but does not direct the particular time to be spent on fulfilling them. In allocating time to the performance of duties and responsibilities the teacher should use time directed in accordance with the school's time budget, and have regard to Clause 4(i)(f) of the School Teachers' Pay and Conditions document.

Duties are to be performed in accordance with paragraphs 33 to 36 in the School Teachers' Pay and Conditions document.

This job description is subject to local agreements detailed in the Coventry City Council Personnel handbook, (including the grievance procedure outlined in section G) which has been agreed by the school's Governing Body.

The School is committed to safeguarding children and promoting children's welfare. This post is subject to all the relevant pre-employment checks set out in Keeping Children Safe in Education, including an enhanced DBS certificate with a barred-list check.

The School will take all reasonably practicable steps to ensure the health, safety and welfare of all employees and any other person that enter the school or are affected by the activity undertaken, in line with statutory compliance. All employees are required, to adhere to the School's policies and procedures to protect themselves and others around them. Health and safety does not stand alone; it is embedded into daily practice, in line with relevant health and safety legislation, safeguarding and Ofsted requirements. Post holders will be accountable for carrying out all duties and responsibilities with due regard to the School's Equal Opportunities Policy.

In accordance with the GDPR UK regulations, duties which include processing of any personal data must be undertaken within the scope of the School's Data Protection policy.

Date Reviewed: June 204

	Able to offer subject expertise	Desirable
	High levels of organisational and planning skills	Essential
	Ability to use initiative, solve problems, make decisions and motivate others	Essential
	Ability to relate to and empathise with pupils and to build trusting relationships with them	Essential
	Excellent written and verbal communication skills	Essential
Any Additional Factors	A commitment to abide by and promote equal opportunities, Health and Safety and Child Protection Policies including Keeping Children Safe in Education (2019)	Essential
	Commitment to an involvement in extra-curricular activities	Essential

How to apply

If you wish to apply for this role, please download and complete an application form or apply online using the online application via <https://careers.coventry.gov.uk/> CVs will not be accepted.

Please note that referees will not be contacted before interviews without your permission. In line with Safer Recruitment Practice, the successful candidate will be subject to final references before an appointment is formally offered.

Longford Park Primary School is committed to safeguarding and promoting the welfare of children and adults through Safer Recruitment processes. The school expects all staff and volunteers to share this commitment. DBS enhanced check will be required for this post. The school welcomes diversity and is committed to equal opportunity.

Our children want us to get the right person, therefore our selection process will consist of the following format:

Stage 1: School visit (optional but recommended)

Stage 2: Shortlisting process. Successful candidates will be informed via email.

Stage 3: Lesson Observation, formal interview and short written task

Lesson Observation: At this point, a lesson observation will be arranged at the candidate's current setting. *NB: If this is not possible, Longford Park School will arrange for the lesson observation to be conducted at our school.*

Formal Interview: Candidates will be invited to attend a formal interview with the Headteacher, a panel of senior leaders. In addition to the interview, there will a short-unseen task and an opportunity to meet with a group of children.

Written Task: You will be given a scenario and asked to give a handwritten response.

Closing date for application: Friday 17th April 2026

Visits to School please contact: Email: sbm@longfordpark.coventry.sch.uk or Tel: 02476 687688
Speak to Mr Marc Dean (School Business Manager)

Lesson observations in own school (or Longford if needed): Between 27th April - 30th April

Interview: Friday 1st May and Tuesday 5th May