



Whitmore
Park
Primary School

Person Specification SEND Teaching Assistant

Job Title: SEND Teaching Assistant Grade 3	
Knowledge and Understanding	<ul style="list-style-type: none"> • Understanding of relevant codes of practice / legislation e.g. 'Keeping Children Safe in Education' • Working knowledge of National Curriculum and other relevant learning programmes • Familiarity with the National Curriculum, the SEND Code of practice and other relevant guidance for working with children with SEND • A basic understanding of the principles of child development and learning processes and in particular, barriers to learning • A variety of behaviour management strategies • Full understanding of the range of support services and providers • A basic understanding of a range of special needs e.g. SLCN, autism, dyslexia, ADHD, attachment disorder etc. • An understanding of the need for confidentiality and professional conduct
Skills	<ul style="list-style-type: none"> • Ability to relate well to children and adults • Ability to work constructively and effectively as part of a team • Ability to utilise ICT effectively to support and evidence learning • Ability to monitor, record and make basic assessments about individual progress and liaise with appropriate staff about this • Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these • Assist the children and work with the teacher in planning, evaluating and adjusting lessons/work plans for individuals, groups of pupils or a whole class as appropriate • Ability to self-evaluate learning needs of themselves and the children they work with • Effective organisational skills • Display work effectively, and make and maintain basic teaching resources • Commitment to equal opportunities and safeguarding and promoting the welfare of children and young people • Skills of empathy, listening, communication and responding with appropriate language to build rapport with children and parents/carers with a variety of ages, abilities and backgrounds • Demonstrate excellent interpersonal skills, including tolerance, patience and the ability to advocate • Commitment to working in partnership with parents, colleagues and professionals from Health, Education and Social Services • Ability to communicate in a clear and timely manner, contributing to record keeping and other paperwork • Flexibility, approachability and able to be a supportive team member • Resilience and a sense of humour
Experience	<ul style="list-style-type: none"> • Experience of working with children of relevant age or with general / specific special needs • Demonstrate levels of numeracy and literacy equivalent to GCSE (A-C) or NVQ Level 2

**Qualifications /
Educational**

- Good Literacy and Numeracy skills equivalent to NVQ2
- NVQ3 for Teaching Assistants or equivalent qualification or experience
- Evidence of ongoing training in relevant strategies e.g. in particular curriculum / learning area or pastoral support
- Although not essential it is desirable that the candidate holds an up to date First Aid certificate
- Additional relevant training for the post

This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS)