

The post will be term time only + 1 week (teacher training days)

Grade: 3 (spine point to be negotiated depending on experience)

Hours: Mon – Fri 8:30am – 12.30pm (20hr per week)

Contract: Initially until July 2023 but with the possibility of a further 12/24 months

| | CRITERIA | ESSENTIAL | IDENTIFIED |
|----------|-------------------------------|---|---|
| 1 | Purpose of Job | <p>Knowledgeable, supportive and sensitive to the Catholic ethos of our school, our aims, objectives and Mission Statement</p> <p>On occasions prepared to attend religious services/meetings outside of school day/week</p> <p>Working with delegated authority and under the overall direction of SLT, contribute to whole school policy development and have a lead responsibility for co-ordination of a whole school activity or policy.</p> <p>To demonstrate tasks or advise new employees, work experience or trainees</p> <p>Take some responsibility for physical resources, through safe/secure record keeping and maintenance/management or learning resources.</p> | <p>Application form</p> <p>Observation</p> <p>Interview</p> <p>References</p> |
| 2 | Knowledge | <p>Demonstrate a good standard of education particularly very good literacy, numeracy</p> <p>Knowledge of child development</p> <p>Understanding of relevant codes of practice and/or legislation.</p> <p>A good understanding of national safeguarding requirements and how these apply to school life</p> | <p>Application form</p> <p>Interview</p> <p>References</p> |
| 3 | Skills & Abilities | <p>Works effectively within a team</p> <p>Passionate, enjoys working with children and helps make learning meaningful and fun</p> <p>Ability to:</p> <ul style="list-style-type: none"> consistently and effectively implement agreed behaviour management strategies promote the welfare of children including safeguarding, to establish positive relationships with pupils and empathise with their needs | <p>Application form</p> <p>Observation</p> <p>Interview</p> <p>References</p> |

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| | | <ul style="list-style-type: none"> • to provide classroom cover, with agreed parameters, in the absence of the class teacher • use IT effectively to support teaching and learning • to follow instructions from the teacher and also be able to work independently • to liaise and communicate effectively with parents • good organisational skills | |
| 4 | Personal Qualities | <p>A positive role model for children and adults</p> <p>High level of energy, enthusiasm and a passion for working with children, teaching and learning</p> <p>Displays warmth, care and sensitivity in dealing with children</p> <p>Open minded, creative and adaptable to changing circumstances and new ideas</p> <p>Willingness to be involved in the wider life of the school</p> <p>Ability to maintain good sense of humour</p> <p>Ability to work under pressure whilst remaining calm and pleasant</p> <p>Ability to work independently and also to seek advice and support when appropriate</p> | <p>Application form</p> <p>Observation</p> <p>Interview</p> <p>References</p> |

Above all, you need to like children, to want the very best for them and be prepared to put their needs first. You recognize the importance of educating the whole child, including all learners and achieving high standards, within a creative, broad and innovative curriculum