

Job Description and Person Specification

Programme Lead - JSNA

Job Details	
Grade	GRD8
Service	Public Health Team
Location	City Wide
Job Evaluation Code	A6218

About Coventry City Council
We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation: Open and fair: We are open, fair and transparent. Nurture and develop: We encourage a culture where everyone is supported to do and be the best they can be. Engage and empower: We engage with our residents and empower our employees to enable them to do the right thing. Create and innovate: We embrace new ways of working to continuously improve the services we offer. Own and be accountable: We work together to make the right decisions and deliver the best services for our residents. Value and respect: We put diversity and inclusion at the heart of all we do.

Job Purpose
To improve population health & well-being by leading the design, delivery and evaluation of the Joint Strategic Needs Assessment (JSNA). Support joint working and Influence partners to focus on the wider determinants of health and the part these play in reducing health inequalities. Lead the city-wide and place-based JSNA cycle, providing expert guidance on the use of insight to inform commissioning, service design and community engagement.

Work across organisations to influence senior decision-makers and embed the JSNA into policy and practice at local and system levels.

Main Duties & Key Accountabilities

Ensuring JSNA outputs are of high quality, accurate, accessible, and aligned to One Coventry priorities.

Leading on the development and delivery of regular city-wide and place-based JSNA, including scoping, methodology development, partner engagement, analysis, reporting, publication, and dissemination

Working in partnership with senior colleagues to ensure that useable insight on assets and needs is produced and disseminated

Developing and implementing effective engagement mechanisms including responsibility for the public-facing JSNA website and driving strategic communications to ensure wide accessibility and engagement.

Identifying health and other needs, using appropriate analytic techniques and working with multiple qualitative and quantitative data sources, including intelligence from local communities.

Providing guidance and training to colleagues, across multiple disciplines, on use of JSNA to support better commissioning, design and delivery of services

Evaluating current use of insight and the impact it has on service improvement; using this evaluation continuously improve JSNA and other insight assets

Managing the JSNA work programme, including matrix managing data analysts from other directorates

Providing regular reports and updates to relevant governance structures including the Health and Well-Being Board, Coventry Care Collaborative, Scrutiny Board, as required.

Delivering professional development activities, including in-house training, conferences and workshops and other agreed activities

Maintaining knowledge of best practice in population health, data analysis and community engagement. Championing the use of these techniques with internal and external partners

Key Relationships

External:

Coventry Care Collaborative members
Health and Wellbeing Board members
Marmot Partnership
One Coventry Partnership

Internal:

Performance and planning directorate Leads for planning and development Public Health commissioners

Standard Information

Post holders will be accountable for

- carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies. Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.
- attending any training and undertaking any development activities that are identified as mandatory/beneficial to their role.
- any other duties and responsibilities within the range of the salary grade.

Responsible for

No direct managerial responsibilities but the role will matrix manage colleagues working on JSNA projects

Person Specification

Requirements

Knowledge	Substantial knowledge of public health, population health intelligence, and approaches to addressing health inequalities, both qualitative and quantitative
	Advanced understanding of methods of analysing complex data and how to disseminate findings of analysis to a diverse group of stakeholders
	Knowledge and understanding of the role wider determinants play in health and wellbeing and importance of taking a place-based approach to tackling inequalities
Skills And Ability	A credible leader capable of making complex insight understood by a wide range of stakeholders, securing support for ideas and ways of working
	Advanced research and data analysis skills both

	qualitative and quantitative
	Ability to manage competing demands and align projects to corporate priorities.
Experience	Working across multiple organisations and sectors, including local government, the NHS, voluntary and community sectors, and academia, to co-produce insight that reduces inequalities
	Leading on whole programmes including inception, co-production, dissemination, evaluation, monitoring and continuous improvement
	Building trusted relationships across diverse communities to engage effectively and gathering meaningful insight
Qualification	Health or social care degree or equivalent experience and a commitment to continuous professional development
Special Requirements	Flexibility on working location. Post-holder may need to be co-located with other directorates and/or with partner organisations, depending on needs of specific projects