

Person Specification Curriculum Support Officer

Qualifications and Experience:	Essential	Desirable
Minimum of five GCSE's Grade C or above or equivalent (including Maths and English)	✓	
 Experience of working with groups of young people and managing their behaviour effectively, preferably of secondary school age 	√	
3. Experience of working in a Secondary School		✓

Professional knowledge and understanding, skills and attributes:	Essential	Desirable
4. The motivation to work with children and young people	√	
The emotional resilience in working with challenging behaviours and maintaining discipline	✓	
Understanding the needs and characteristics of young people	√	
7. Implementation of supervision and behaviour management techniques	✓	
Understanding and implementing the importance of positive role models for young people	✓	
9. Knowledge of strategies, including literacy, numeracy, ICT, independent learning, special educational needs to ensure effective learning	✓	
10. Implementing equal opportunities and anti- discriminatory practice in the context of the school community	✓	
11.To motivate and encourage students to work co- operatively	✓	
12.To establish and maintain good professional relationships with adults and young people and to deal with difficult situations sensitively	√	

Personal skills and attributes:	Essential	Desirable
13. Excellent communication and interpersonal skills	√	
14. High levels of commitment, enthusiasm and motivation	✓	
15. Ability to use initiative	√	
16. High standards of professional self-presentation in dress/appearance, administration and behaviour/style	√	
17. Able to work effectively as part of a team	√	



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18. The applicant must have a satisfactory health and attendance record	√	