

Person Specification

Job Title: Teaching Assistant		Grade: LEVEL 1	
Skills and Abilities		<ul style="list-style-type: none"> • To be able to work constructively as part of a team • To be able to use basic technology such as a computer, a video recorder and a photocopier 	
Experience		<ul style="list-style-type: none"> • Experience of working with children and young people with a variety of abilities and backgrounds/or of a relevant age 	
Educational		<ul style="list-style-type: none"> • Good literacy and Numeracy skills 	
Job Title: Teaching Assistant		Grade: LEVEL 2	
Knowledge		<ul style="list-style-type: none"> • Understanding of relevant codes of practice/ and legislation • Basic understanding of child development and learning • Training in relevant learning strategies 	
Skills and Abilities		<ul style="list-style-type: none"> • To effectively use ICT and use of other equipment – video, photocopier • Ability to relate well to children and adults • To work constructively as part of a team • Ability to self evaluate learning needs 	

Experience	<ul style="list-style-type: none"> • Experience of working with children of relevant age or with specific special needs
Educational	<ul style="list-style-type: none"> • Good literacy and numeracy skills • NVQII for Teaching Assistants or equivalent qualifications and experience
Job Title: Higher Level Teaching Assistant (Mainstream) Grade: LEVEL 3	
Knowledge	<ul style="list-style-type: none"> • Full working knowledge of relevant policies/codes of practice and awareness of relevant legislation • Working knowledge of national curriculum and other relevant learning programmes • To understand the principles of child development and learning processes and in particular, barriers to learning • Full understanding of the range of support services and providers
Skills and Abilities	<ul style="list-style-type: none"> • Ability to plan effective actions for pupils at risk of underachieving • Ability to self evaluate learning needs • Ability to relate well to children and adults • Ability to work constructively as part of a team • Ability to utilise ICT effectively to support learning
Experience	<ul style="list-style-type: none"> • Experience of working with children of relevant age or with general/specific special needs

<p>Educational</p>	<ul style="list-style-type: none"> • Excellent Literacy and Numeracy skills equivalent to NVQ 2 in English and Maths • NVQ 3 for Teaching Assistants or equivalent qualification or experience • Training in relevant strategies e.g. literacy and/or in a particular curriculum/learning area e.g. ICT, Maths • Meet Higher Level teaching Assistant standards
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