

Gosford Park Primary School

Learning Mentor



Main purpose

To support pupils who are facing difficulties in school because of issues related to social, emotional, personal, behavioural problems or other factors. To help these pupils overcome their barriers to learning and fully engage with lessons to become more effective learners, and to improve academic and pastoral progress.

To encourage the inclusion of pupils who are at risk of social exclusion, those who may have emotional and/or behavioural difficulties by demonstrating the use of positive mentoring strategies and behaviour management techniques designed to develop the pupil's ability to engage in learning and social environments appropriately

To make a practical contribution to the implementation of an agreed 'action plan' designed to address a pupil's individual learning needs and/or the development of positive behaviour management systems in the school that are designed to promote and reinforce appropriate behaviour

Duties and responsibilities

Teaching and learning

- › Promote consistently high expectations of all pupils and make sure they're making good progress by offering targeted academic and pastoral support
- › Promote and support inclusion for all pupils, including those with special educational needs (SEN), English as an additional language (EAL) or with a physical disability
- › Implement individual and group mentoring programmes, creating space for pupils to receive academic and personal support from staff and peers
- › Role model good levels of literacy and numeracy, and encourage improvement in these areas among pupils who are struggling
- › Implement action plans for pupils facing particular difficulties, and work with staff and parents/carers to put them in place
- › Support pupils' successful transition to the next phases of education

Behaviour and safeguarding

- › Work with parents/carers, pupils and staff to create open discussions about pupils' needs, the school's expectations and what appropriate support looks like
- › Work with pupils to demonstrate and encourage appropriate behaviour in line with the school's behaviour policy
- › Support the physical and emotional wellbeing of pupils, encouraging confidence and self-esteem through listening to them, and through individual and group support
- › Follow all relevant legislation, guidance and procedures regarding child protection, safeguarding, and health and safety

- › Support the attendance and punctuality of all pupils, and work to improve attendance rates where issues are identified, recognising how this links to pupils' wellbeing
- › Work collaboratively with appropriate external agencies to support pupils' development and progress

Curriculum and leadership

- › Demonstrate enthusiasm for learning and improving skills, and model this to all pupils
 - › Engage with staff and school leadership to put whole-school strategies in place to support the learning of all pupils
 - › Liaise with families and develop good relationships with parents/carers, becoming a recognisable and approachable contact within the school
 - › Where appropriate, take part in absence management meetings, and communicate with parents/carers
 - › Report to the headteacher and senior leadership team on pupil progress and absence rates
- Maintain accurate and up-to-date records.
- › To assist, where appropriate, with the induction, training and supervision of other support staff working with target group students
 - › To model alongside school staff, support and mentoring strategies designed to encourage and develop appropriate behaviour in a variety of settings, with individuals, small group and whole class settings.

The above duties are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.

Closing Date: 17th May 2026