

**CLASS TEACHER**  
**Job Description**

**Responsible to / reviewed by:** Year Group Leader and EY leader

All teachers are subject to the conditions of employment set out annually in the School Teachers' Pay and Conditions Document (STPCD). This job description reflects the National Standards for Teachers which are used by the school alongside our own agreed Career Stage Expectations.

**Teaching and Learning** - To contribute to raising the standard of teaching and learning through:

- Promoting the school's ethos and aims and encouraging a positive attitude to learning
- Use all school-based schemes of work, policies and the EYFS and national curriculum to inform Medium and short term planning.
- Using a range of Teaching and Learning strategies to engage and challenge children in order that they make good progress
- Effectively implementing the school's Teaching and Learning policy
- Delivering learning that is appropriate to the national and EY curriculum & assessment criteria.
- Working to achieve whole school development plan.
- Promoting a stimulating and inspiring learning environment that ensures the engagement of all pupils in class.
- Reporting to Year Group Leader/Leadership on pupil performance within the year group.
- Reporting to the Headteacher on the impact of implemented teaching and learning strategies.
- Monitoring the progress of pupils.
- Contributing resources and materials to the year group.
- Attending meetings and cascading information to the pupils.
- Attending meetings and acting upon information provided.
- Work collaboratively and sharing good practice with staff, engaging positively with CPD

**Behaviour for learning** - To establish a safe and secure environment which supports learning through:

- Setting high expectations for children's behaviour, following the schools behaviour policy
- Modelling and promoting our Core Values of pride, resilience, collaboration, responsibility, kindness and improvement throughout all learning experiences
- Building positive and productive relationships with children and staff
- Ensuring that the classroom environment is bright, stimulating and orderly
- Organising resources to encourage children to become independent learners

**Assessment** - To monitor and track the progress and achievement of all children by:

- Effectively employing assessment for learning strategies to ensure all children's needs are met
- Conducting assessments of the children and using them to monitor and track their progress
- Developing and reviewing Individual Action Plans

**In addition all teachers are required by STPCD to be involved in:**

- Advising and co-operating with the Headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements
- Taking any such part as may be required by Alderman's Green Primary in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school
- Co-ordinating or managing the work of other staff.

**Wider contribution to school:**

- To support extra curricular activities, school visits and fundraising events
- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage and ensure staff and pupils to follow this example.
- To actively support school policies.
- Any other duties as directed by the Headteacher.

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**Role of the Subject Leader will include (ECTs are exempt):**

- Reviewing and developing the curriculum policy in the subject;
  - Monitoring and evaluating the quality of planning in the subject by other teachers;
  - Observing teaching in the subject in order to evaluate strengths and areas for further development, or the impact of school improvement work;
  - Evaluating relevant assessment information for individuals, groups or cohorts;
  - Suggesting issues in the subject for further development;
  - Reviewing and co-ordinating the usage of resources in the subject;
  - Providing advice and supporting new staff in the subject;
  - Reporting on progress, achievement and standards in the subject to staff, governors or parents;
- Arranging and promoting relevant subject activities to promote pupils' enthusiasm and interest.

**The Trust is committed to safeguarding children and promoting children's welfare. This post is subject to all the relevant pre-employment checks set out in Keeping Children Safe in Education, including an enhanced DBS certificate with a barred-list check.**

The Trust will take all reasonably practicable steps to ensure the health, safety and welfare of all employees and any other person that enter the school or are affected by the activity undertaken, in line with statutory compliance. All employees are required, to adhere to the Trust's policies and procedures to protect themselves and others around them. Health and safety does not stand alone; it is embedded into daily practice, in line with relevant health and safety legislation, safeguarding and Ofsted requirements.

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the Trust's Equal Opportunities Policy.

In accordance with the GDPR UK regulations, duties which include processing of any personal data must be undertaken within the scope of the Trust's Data Protection policy.

Updated March 2022

**Triumph Multi Academy Trust**

**CLASS TEACHER – KS1/KS2  
Person Specification**

<b>SPECIFICATION</b>	<b>ESSENTIAL</b>
<b>1. Qualifications /Training</b>	1.1 Qualified Teacher Status 1.2 Able to demonstrate high quality, effective classroom practice 1.3 Evidence of CPD relating to Safeguarding, effective Teaching and learning
<b>2. Knowledge &amp; Understanding</b>	Knowledge & understanding of: 2.1 The National Curriculum 2.2 The application of ICT to support Teaching and Learning 2.3 Understanding of the use of assessment strategies to inform teaching including Assessment for Learning 2.4 What is effective teaching and learning
<b>3. Personal Skills &amp; Attributes</b>	3.1 Able to role model our Core Values of kindness, resilience, collaboration, pride, responsibility and a wish to always strive to improve 3.2 Enthusiasm 3.3 Motivation 3.4 Able to make a contribution to the extra curricular provision 3.5 Able to work collaboratively within a team 3.6 Professionalism 3.7 Commitment 3.8 Ability to act as a positive role model to children 3.9 Ability to communicate clearly and effectively with children
<b>4. Experience</b>	4.1 Recent experience with KS1/KS2 children 4.2 Ability to teach the NC to a 'good' standard 4.3 Experience of working in a team to plan and teach
<b>5. Relationships</b>	5.1 Appreciation of the need to establish close relationships with children, staff, parents and governors 5.2 Evidence of commitment to the involvement of parents in the work of the school
<b>6. Application &amp; References</b>	6.1 Clear, well presented application 6.2 Able to demonstrate effective classroom practice 6.3 Two unreserved references regarding their classroom practice 6.4 Shows enthusiasm at interview and demonstrates our Core Values 6.5 Is articulate and persuasive at interview