



Henley Green Primary School

'It's our place to shine'

Job Purpose

To work as part of a team to:

- Promote high quality learning for all children.
- Provide care and supervision of children.
- Foster and support children to participate in the full life of the school.
- Help children to become independent learners.
- Raise attainment.

Professional Attributes

- Have high expectations of children with a commitment to helping them fulfil their potential.
- Establish fair, respectful, trusting, supportive and constructive relationships with children and young people.
- Demonstrate the positive values, attitudes and behaviour we expect from children.
- Communicate effectively and sensitively with children, colleagues, parents and carers.
- Recognise and respect the contribution that parents and carers can make to the development and wellbeing of children.
- Demonstrate a commitment to collaborative and cooperative working with colleagues.
- Improve your own knowledge and practice (e.g. responding to advice and feedback).

Professional Knowledge and Understanding

- Understand the key factors that affect children and young people's learning and progress.
- Know how to contribute to effective personalised provision by taking practical account of diversity.
- Have sufficient understanding of their area(s) of expertise to support the development, learning and progress of children.
- Understand the objectives, content and intended outcomes for the learning activities in which they are involved.
- Know how to support learners in accessing the curriculum in accordance with the special educational needs (SEN) code of practice and disabilities legislation.
- Know how other frameworks, that support the development and well-being of children and young people, impact upon their practice.

Planning and Expectations

- Use their area(s) of expertise to contribute to the planning and preparation of learning activities.
- Plan how they will support the inclusion of the children and young people in the learning activities.
- Contribute to the selection and preparation of resources suitable for children and young people's interests and abilities.

Teaching and Learning Activities

- Use effective strategies to promote positive behavior.
- Advance learning, when working with individuals and small groups.
- Organise and manage learning activities in ways which keep learners safe.

Monitoring and Assessment

- Monitor learners' responses to activities and modify approaches accordingly.
- Monitor learners' progress in order to provide focused support and feedback.
- Support the evaluation of learners' progress using a range of assessment techniques.
- Contribute to maintaining and analysing records of learners' progress.



Coventry City Council

Person Specification

Job Title:	Teaching Assistant	Job Number:	
Directorate:	Children, Learning and Young People	Post Number:	
Service:	Services for Schools	Grade:	Grade 3
Location:	Henley Green Primary School		

	Job Requirements
Knowledge:	• Understanding of relevant codes of practice and legislation. • Experience and understanding of child development and learning. • Training in relevant learning strategies • (Desirable not essential) Knowledge of RWI

Skills and Abilities:	• Able to effectively use IT and use of other equipment • Ability to relate well to children and adults. • Able to work constructively as part of a team. • Ability to self evaluate learning needs.
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Experience:	Experience of working with children of relevant age or with specific special needs.
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Educational:	• Excellent literacy and numeracy skills
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Special Requirements:	• This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment. • This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
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