

16+ Tutor (UQT)

UQT 1-6 dependant on experience

Temporary Fixed Term Contract until 31st July 2022

Full-time

Required ASAP





Sidney Stringer Academy Multi Academy Trust consists of five schools led by Sidney Stringer Academy. The schools are Radford Primary Academy, Ernesford Grange Community Academy, Riverbank Academy (Special School), Sidney Stringer Academy and Sidney Stringer Primary School.

We are an outstanding school with an excellent reputation within the Hillfields community and beyond. In addition to this, we are the lead school of the Coventry SCITT, an institution that trains graduates with their initial teacher training.



Our 6th form

We are a growing 6th form, with over 400 students enrolled. Our facilities are state of the art. You will be supported with planning and resources created by subject leaders.

This role is full-time and within our ever growing Sixth Form. There is some flexibility with the hours required, however, we would prefer candidates that are able to work full-time. We are willing to

consider part-time candidates. We are looking to recruit to this position ASAP. You do not need to be able to offer both English and Maths, so please apply if you can tutor one of the subjects. We are also looking for candidates that are able to offer other subjects, such as science.



Why work at Sidney Stringer Multi Academy Trust?

There are many benefits for staff working at Sidney Stringer

- 100% attendance - 1 day off following year
- Staff Development- new leadership challenge programme and subsidies for Masters' degree
- Free tea and coffee
- Social committee with subsidised events
- Occupational health and counselling support



- Cycle Scheme
- Childcare voucher Scheme
- Free parking
- Free Flu jabs
- Long service awards
- Potential to work across more than one school/phase if appropriate

JOB DESCRIPTION –16+ Tutor

Sidney Stringer Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment.

Scale: UQT 1-6 – FTE £18,169 - £28,735 (Salary negotiable depending on experience)
Type: Temporary Fixed Term Contract until 31st July 2022 (Term time only)
Hours: Full-time (8.30am - 4pm Mon-Thurs and 8.30am - 3.30pm Fri) although we will consider part -time. Please indicate days you can work on your application form.
Section: **16+**
Responsible to; Vice Principal and Assistant Principal 16+

Job purpose:

To provide one to one or small group tuition to 16+ students who are working towards their GCSE English and Maths qualifications. To support the 16+ team in academic learning skills for students with SEND needs. To become a part of the 16+ team, and support in the supervision of students in the 16+ Study Centre.

Role and Responsibilities;

- To work one-to-one or in small groups with 16+ students who are working towards a Grade 5 or 4 in English and Maths.
- Assess the learning and progress of students in Maths and English
- To liaise with subject leaders for Maths and English to plan and deliver high quality small group sessions or one-to-one sessions.
- To provide one-to-one or small group support for SEND students. This might be support with subject knowledge or academic learning skills.
- To contribute to the 16+ team in providing high quality pastoral care for all pupils.
- To support, through mentoring or tutoring, Level 3 students with their A levels or vocational subjects.
- To provide high quality pastoral care for all pupils in 16+.
- To take a lead on supervision of private study in the 16+ Study Centre.

Person Specification

- Strong academic record including GCSE English and Maths.
- Strong academic record at A level; Maths and Science preferred but not essential.
- The ability to establish strong relationships with students.
- The ability to work in a fast-paced environment.
- If in previous employment an EXCELLENT record for reliability
- Good organisational skills.
- The willingness to go the extra mile for students and accept no excuses for underachievement.

Suitable Candidate:

A suitable candidate would be one who is confident but supportive and is able to identify misconceptions in a student's work and clearly explain how to correct them. The one to one or small group tutorials would be focused on passing GCSE Mathematics (Edexcel) and English (Eduqas). We are

also looking for candidates who are also able to support students in Level 3 (Vocational and Academic Subjects). You must be able to develop establish relationships with pupils quickly.

To manage one's own performance and enhance the working atmosphere and ethos in the Academy by:

- Applying Academy policies and practices consistently
- Working as a team member, identifying opportunities for working with colleagues and sharing development of effective practice
- Setting an example to students in work ethic, conduct, dress, punctuality and attendance
- Taking responsibility for one's own professional development, setting objectives for improvement and keeping up to date in subject expertise and teaching skills
- Maintaining effective working relationships with teaching and support staff.

To support the wider life of the Academy community and its individuals:

- Work to published timescales for reports, publications and events
- Carry out procedures to satisfy Academy policy and practice
- Carry out weekly duties.

Other Duties

- To undertake such other duties, training and/or hours of work as may well be reasonably required and which are consistent with the role
- To participate in performance management arrangements
- To adhere to published school policies and procedures
- To attend regular meetings with line manager

Safeguarding

Teachers are accountable for the way in which they exercise authority, manage risk, use resources and protect students from discrimination and avoidable harm. All staff, whether paid or voluntary, have a duty to keep young people safe and to protect them from physical harm. When an individual accepts a role that involves working with children and young people they need to understand and acknowledge that the responsibilities and trust are inherent in that role.

- The jobholder is expected to observe their obligations in accordance with the Academy's Child Protection Procedure, and to report any concerns that they may have regarding a child or young person's welfare to the appropriate person. A copy of the Academy's Child Protection Procedure can be obtained from the jobholder's line manager.
- ***The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.***

Rehabilitation of Offenders Act 1974

This job is exempt from the provisions of the Rehabilitation of Offenders Act 1974. Appointment to this job is subject to an enhanced DBS disclosure being obtained, and any relevant convictions cautions and

reprimands being considered. Any convictions cautions or reprimands of relevance, obtained by the jobholder after enhanced DBS clearance has been acquired, must be disclosed to the Principal by the jobholder. Failure by the jobholder to do so, or the obtaining by the jobholder of a relevant conviction caution or reprimand, may be managed in accordance with the Academy's Disciplinary Procedure.

Health and Safety

The jobholder is required to exercise their duty of care by taking responsibility for their own health and safety and the health and safety of other people who may be affected by their acts or omissions (failure to act). Full guidance regarding health and safety is set out in the Academy's Health and Safety Policy, and in any risk assessments relevant to the jobholder's role or circumstances. Both can be accessed via the jobholder's line manager and must be observed.

Confidentiality and Data Protection

The jobholder is expected to comply with the provisions of The General Data Protection Regulation (GDPR) and Data Protection Act 1998. Any information they have access to, or are responsible for, must be managed appropriately and any requirements for confidentiality and security observed. Information must not be disclosed to any person or Authority, for example a parent or the Police, without observing the correct procedure for disclosure as set out in the Academy's Data Protection Policy.

Equality and Diversity

Sidney Stringer Multi Academy Trust is committed to equality and values diversity. As such the Academy is committed to fulfilling its Equality Duty obligations, and expects all staff and volunteers to share this commitment. The Duty requires the Academy to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, advance equality of opportunity and foster good relations between people who share characteristics, such as age, gender, race and faith, and people who do not share them. Staff and volunteers are required to treat all people they come into contact with, with dignity and respect and are entitled to expect this in return.

Training and Development

Sidney Stringer Academy has a shared responsibility with the jobholder for identifying and satisfying training and development needs. The jobholder is expected to actively contribute to their own continuous professional development, and to attend and participate in any training or development activities required to assist them in undertaking their role and meeting their safeguarding and general obligations.

This job description reflects the major tasks to be carried out by the jobholder and identifies the level of responsibility at which the jobholder will be required to work, as at the date on which the last review took place.

This job description may subject to review and/ or amendment at any time to reflect the requirements of the job. Any amendments will be made in consultation with any existing jobholder, and will be commensurate with the grade for the job. The jobholder is expected to comply with any reasonable management requests.

16+ Tutor

(UQT 1-6) Temporary, Full time, Fixed Term Contract until 31st July 2022

Term Time Only - Required ASAP

You will be employed by the trust which consists of five schools led by Sidney Stringer Academy. The schools are Radford Primary Academy, Ernesford Grange Community Academy, Riverbank Academy (Special School), Sidney Stringer Primary Free School and Sidney Stringer Academy.

We are looking to employ 16+ tutors in order to support our Key Stage Five students through their studies in post 16. This may be providing mentoring, teaching in small groups or revision support. This will also include supervision of 16+ student in our 16+ Study Centre.

Potential candidates need to have high grades in their own GCSEs in English and Maths with a strong academic record in A-level subjects. All applicants must be able to work one-to one or in small groups with students in our brand new 16+ block.

We are looking for someone who is confident but supportive and is able to identify misconceptions in a student's work and clearly explain how to correct them. The one to one or small group tutorials would be focused on passing GCSE Mathematics (Edexcel) and English (Eduqas).

If you would like further information or to discuss the post in more detail then please contact Zaynab Bharuchi. zbharuchi.staff@sidneystringeracademy.org.uk

How to apply

If you are ambitious for yourself and want to be part of a great team at this really exciting time then we would like to meet you.

For further details, an application form, and to apply, please visit our Website:
www.sidneystringertrust.org.uk

Please return completed application forms to – **recruitment@sidneystringeracademy.org.uk** [No hard copies to be sent in the post].

We look forward to receiving your completed application form.

Closing date: **Friday 15th October 2021**

Interview date: TBC

Any offer of employment to the above post will be subject to receipt of a satisfactory disclosure from the Disclosure and Barring Service.