

### **Job Description**

**Vacancy Reference No:** 

Job Title: Adolescent Support Worker Job Number:

**Post Number:** 

Service: Edge of Care Service Grade: G5

**Location:** City Wide

#### **Job Purpose:**

To provide intensive support to young people and their families to overcome barriers which may be impacting on their health, social and emotional and educational needs in order to improve their outcomes and reach their full potential whilst remaining in their family setting.

#### Main Duties and Responsibilities:

- 1. Provide timely and effective intensive interventions to support young people and their carers
- 2. Ensure the most appropriate outcomes for families and their children through building strong and effective relationships with young people and their families/carers)
- 3. Enable families to function as effectively as possible
- 4. To engage and develop effective relationships with young people and families referred to the crisis intervention team
- 5. Develop and implement effective support plans in liaison with the family and other professionals
- 6. Review support plans on a regular basis with families and professionals
- 7. Undertake intensive home visiting and support
- 8. Undertake solution focused approaches and evidence based practice
- 9. Provide information about all local services relevant to meet the needs of the family and support them in accessing services
- 10. Be part of a duty rota system that involves working some evenings and weekends.

Any other duties and responsibilities within the range of the salary grade.

The post holder must comply with Coventry City Council's health and safety policy and in particular is required:-

- To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
- To cooperate with their line manager and senior management, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
- Not to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety and welfare
- To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.

# Any further Health and Safety responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

The post holder must comply with the Interagency procedures of the Safeguarding Boards and Coventry City Council's policies for safeguarding children and safeguarding adults and in particular is required:-

- To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected
- To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately

## Any further Safeguarding Board responsibilities relevant to this post will be set out in the offer letter and Written Statement of Particulars

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the City Council's Equality, Diversity and Inclusion Policy.

Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.

### Responsible for:

**Responsible to:** Senior Practitioner / Senior Adolescent Support Worker

**Date Reviewed:** January 2020

**Updated:** January 2020



### **Person Specification**

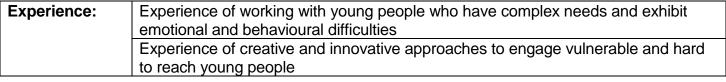
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Ability to establish go and openness Ability to work using of Ability to work effective Ability to communicate people and their family may be creating barrows. Ability to manage, up Effective written, very clear, concise reports.	cluding 1:1 support and work with families pe of issues relating to child protection
Ability to manage and Ability to undertake a their families to suppose Ability to provide a positive a positive to provide a positive a positiv	own initiative vely within teams and as an individual te effectively and form good working relationships with young lies to support and motivate them to address issues which





	Experience of recording sensitive information, maintaining case files and adhering to confidentiality policies
Educational:	NVQ Level 3 in children and young people
Special Requirements:	This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment.

**Date Reviewed:** January 2020

**Updated:** January 2020

