

Cleaner

Term Time Only (38 weeks)

Cleaner 12.5 hours per week, Monday to Friday 3pm - 5.30pm

Job Purpose

To work as part of a team cleaning designated areas within Edgewick School as directed by the School Business Manager /Site Officer to ensure the school is kept clean and in a hygienic condition.

Cleaning:

- Cleaning, washing, mopping, sweeping, vacuum cleaning of designated areas (including toilets).
- Emptying rubbish bins,
- Polishing, dusting of the designated areas.
- Cleaning windows, fixtures, fittings, using where appropriate powered equipment and cleaning materials.
- Moving furniture and equipment to assist cleaning.
- Make sure work is carried out to the standard required.
- Act in accordance with the schools policies, for example health and safety, COSHH regulations.
- Any other duties and responsibilities within the range of the salary grade.

Person Specification: Cleaner

- Basic health and safety principles
- Able to clean to a required standard.
- Able to understand and respond to verbal instructions.
- Ability to read and write for the purposes of understanding warning notices etc. on cleaning chemicals and general information and completing basic forms such as timesheets etc.
- Able to lift and move heavy cleaning equipment and furniture eg. floor polishers; vacuum cleaners etc.
- Able to stand; bend and stretch to undertake cleaning duties such as cleaning; sweeping and vacuuming for the duration of the shift.
- Able to work unsupervised.
- Able to work as a team.
- Ability and willingness to undertake training on basic health and safety in the cleaning environment.
- Good sense of humour.
- Punctual.

Qualifications/ Experience

- Experience in a cleaning role
- Cleaning techniques and equipment.

Safeguarding

Edgewick Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Therefore, it is imperative that you provide all relevant information requested in order to meet this commitment.

All appointments will be subject to satisfactory references, an enhanced DBS check, and proof of the Right to Work in the UK (this will be required at the time of interview).