
 <p>Hollyfast Primary School Personal Specification for Teaching Assistant</p>	<p>Job Title: Early Years Teaching Assistant Grade: Grade 3 (4-7 Depending on experience) Directorate: People Service: Primary Schools Location: Hollyfast Primary School</p>
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<p>Teaching Assistant</p> 	<p>INTRODUCTION In order to meet the high standards expected of a Teaching Assistant in our school, the Governing Body are seeking to employ a person with the following qualities and experience, skills and abilities.</p> <p>Written application Please provide evidence drawing on your own experience how you would undertake this role at Hollyfast Primary School.</p> <p>References Excellent and unequivocal including enhanced DBS</p> <p>Health and Attendance Good health and consistent attendance.</p>
<p>Essential</p> <ul style="list-style-type: none"> • An appropriate recognised academic qualification – Level 3 or above Early Years Qualification • Relevant experience within a similar environment • Demonstrate good literacy, numeracy and IT skills throughout experience and working knowledge 	<p>Desirable</p> <ul style="list-style-type: none"> • Good organisational skills • Initiative and enthusiasm
<p>Experience</p> <ul style="list-style-type: none"> • A relevant qualification in working with children at Level 3 or above or similar qualifications • Proven experience of relevant educational development and practice • Experience of primary setting including aspects of practice within KS1 and KS2 	<ul style="list-style-type: none"> • A willingness to participate in in-service training and professional development • Possession of a current First Aid Certificate/Paediatric First Aid Certificate or willingness to undertake training
<p>Skills & Abilities</p> <ul style="list-style-type: none"> • Ability to communicate, and enjoy working with children in a sensitive and caring manner 	

<ul style="list-style-type: none"> • Promote positive behaviour strategies to support the needs of children • Be a positive role model • Able to liaise and communicate effectively with children and their parents/carers and maintain positive effective professional relationships with other staff members • Able to record and present information in a neat and legible way • Ability to recognise the importance of confidentiality at all times 	
<p>Special Requirements</p>	
<p>Hollyfast is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</p>	<ul style="list-style-type: none"> • This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment. <i>N.B For posts subject to Protection of Children and Vulnerable adults please delete as Appropriate</i>