

# Corpus Christi Catholic Primary School

## Job Description for PE Teacher



**Corpus Christi Catholic Primary School**  
Part of The Romero Catholic Academy

**Grade:** Teacher Pay Scale  
**Contract Type:** Fixed Term  
**Start Date:** September 2023

This appointment is with the Academy Committee of the school. The post-holder will, by personal example, promote the Catholic ethos and Mission of the school, ensuring that it permeates all aspects of the life of the school.

This job description may be amended at any time, following consultation between the Principal and the Post-holder. It will be reviewed annually.

### Core Purpose

As a PE Specialist Teacher at Corpus Christi Catholic Primary School the core purpose of the job is to lead the education of children in our School and provide delivery of PE & Extra Curriculum activities to improve physical activity level within the school.

### Duties and Responsibilities

- Teach Physical Education and Physical Activity within your allocated schools.
- Plan, prepare and deliver schemes of work and coaching programmes in accordance with the academic programmes set out by the schools.
- Keep up to date with government initiatives relating to the teaching of Physical Education & Sport and prepare policies and departmental targets as required.
- Support primary school to develop appropriate intra and inter school competitions and challenge all young people to engage in appropriate activities.
- Support the delivery of the wider curriculum when necessary as determined by Senior Leadership
- Liaise with school staff and School Games Organiser (SGO).
- Ensure students have access to appropriate opportunities both within and outside school.
- Maintain records to show rates of participation in events/ competitions and programmes as required as well as implementing other data collection and monitoring programmes as directed by the SGO.
- Any other duties deemed reasonable by your line managers

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- To teach key stage 1 and key stage 2 Physical Education to the highest possible standard, as agreed with the Principal, within the framework of the National Curriculum and whole school policies and requirements.
- To ensure that the quality of teaching and learning in lessons is of the highest possible quality.
- To identify and adopt the most effective teaching approaches for the Key Stages 1 and 2 and keep abreast of contemporary educational issues.
- To take a professional approach to the planning, preparation and organisation of lessons and activities.



- To maintain good classroom discipline.
- To ensure high quality classroom management.
- To maintain high expectations of pupils and ensure that teaching approaches and materials are commensurate with their capability, so that the optimum standard of achievement is reached.
- To maintain appropriate assessment records, data collection and monitoring information.
- To participate in subject planning, development of appropriate syllabuses, resources and schemes of work.
- To support and mentor school staff in the delivery of high-quality PE and school sport.
- To help plan and deliver a varied and interesting programme of physical and sporting activities, including intra and inter school competition, sports leadership training and deployment of healthy lifestyle programmes.
- To implement appropriate Health and Safety policies and procedures in order to ensure a safe, effective, child friendly environment in all lessons and activities.
- To be responsible for herself/himself and others in accordance with the Health and Safety at Work etc. Act 1974.
- To maintain current knowledge of National Curriculum PE, governing body and other relevant agencies' programmes, policies, guidance and advice.
- To be committed to continuous professional development (CPD) relevant to the post.
- To attend and contribute to meetings/development time as directed.
- To support the delivery of the wider curriculum when necessary as determined by Senior Leadership.
- Any other agreed duties appropriate to and commensurate with the post.

All duties and responsibilities must be carried out with due regard to the Romero Catholic Academy's Health and Safety Policy.

Post holders will be accountable for carrying out all duties and responsibilities with due regard to the Romero Catholic Academy's Equal Opportunities Policy.

Duties which include processing of any personal data, must be undertaken within the corporate Data Protection Guidelines (Data Protection Act 2018)

Responsible for: N/A

Responsible to: Principal

Agreed by..... Date .....

Principal..... Date .....

Review date: This job description will be reviewed in September 2023 but may be reviewed before this date should the duties change

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## Person Specification for PE Teacher



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	Essential	Desirable	Evidence
<b>Qualifications/Education:</b>			
Qualified Teacher Status	✓		A
Evidence of continuous INSET and commitment to further professional development		✓	A
<b>Knowledge, Skills &amp; Experience:</b>			
Teaching experience across the whole Primary age range		✓	AI
Evidence of Working in partnership with parents		✓	AI
Understanding of the theory and practice of providing effectively for the individual needs of all children (eg classroom organisation and learning strategies)	✓		AI
Clear understanding of the Statutory National Curriculum requirements at the appropriate key stage	✓		AI
Knowledge of the correct process for monitoring, assessment, recording and reporting of pupils' progress	✓		AI
Confident in the understanding of the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection	✓		AI
Clear understanding of the positive links necessary within school and with all its stakeholders	✓		AI
Demonstrate the use of effective teaching and learning styles	✓		AI
Knowledge of the preparation and administration of statutory National Curriculum tests		✓	AI
Ability to promote the school's aims positively, and use effective strategies to monitor motivation and morale;		✓	AI
Ability to develop good personal relationships within a team		✓	AI
Ability to establish and develop close relationships with parents, governors and the community		✓	AI
Ability to communicate effectively (both orally and in writing) to a variety of audiences		✓	AI
Ability to create a happy, challenging and effective learning environment		✓	AI
<b>Personal Qualities:</b>			
Passionate about positively impacting children's education	✓		AI
Comfortable dealing with parents, staff and children at all levels	✓		AI
Proactive	✓		AI
Collaborative, works well in a team	✓		AI

This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Disclosure and Barring Service (DBS) will be required prior to appointment. This Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

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