

## CHARTER PRIMARY SCHOOL

### Person Specification - SENCO

FACTOR	ESSENTIAL	DESIRABLE
<b>1. Skills, Knowledge and Aptitudes</b>	<ul style="list-style-type: none"> <li>a) Knowledge of the National Curriculum, Primary Strategy and SEN Code of Practice</li> <li>b) Knowledge of the variety of SEN categories and the strategies to support them</li> <li>c) Willingness to undertake new SENCO qualification</li> <li>d) Ability to establish professional relationships, to lead and to work as part of a team</li> <li>e) Ability to plan for a range of learning abilities and styles</li> <li>f) Ability to translate learning objectives into stimulating, focussed and creative learning activities</li> <li>g) Ability to set challenging targets and communicate these appropriately to children</li> <li>h) Ability to communicate effectively in a variety of situations and with a variety of outside agencies and parents</li> <li>i) Ability to keep up to date with current legislation and practice</li> <li>j) Ability to prioritise need and workload</li> <li>k) Ability to make decisions and put them into practice</li> </ul>	<ul style="list-style-type: none"> <li>l) Experience of Visual, Audio &amp; Kinaesthetic learning styles, multiple Intelligences, accelerated learning, brain gym etc.</li> <li>m) Ability to use ICT to maintain records, write reports and produce budget spreadsheets</li> <li>n) In-depth Knowledge of one or more specific difficulties e.g. ASD, Dyslexia etc.</li> <li>o) experience of budget management</li> </ul>
<b>2. Qualifications and Training</b>	<ul style="list-style-type: none"> <li>a) Qualified Teacher Status</li> </ul>	<ul style="list-style-type: none"> <li>b) Further professional development</li> </ul>
<b>3. Experience</b>	<ul style="list-style-type: none"> <li>a) Meeting the needs of SEN pupils</li> <li>b) Behaviour Management</li> <li>c) Use of technology in teaching</li> <li>d) Working as an effective team member</li> </ul>	<ul style="list-style-type: none"> <li>e) Experience of working as a SENCO</li> </ul>
<b>4. Disposition</b>	<ul style="list-style-type: none"> <li>a) Enthusiastic, positive, confident</li> <li>b) Caring, Supportive, nurturing but able to provide challenge when necessary</li> <li>d) Able to deal with criticism and</li> <li>c) Reflective on own performance</li> <li>d) Reliable, punctual, organised, visionary</li> </ul>	
<b>5. Special Requirements</b>	<ul style="list-style-type: none"> <li>a) Very good attendance and punctuality</li> <li>b) Patience and resilience</li> </ul>	<ul style="list-style-type: none"> <li>c) Passion for SEN</li> </ul>

