

# **COUNDON PRIMARY SCHOOL**

## **CLASS TEACHER JOB DESCRIPTION**

### **Teaching and Learning**

To contribute to raising the standard of teaching and learning through:

- Maintaining the teacher standards
- Being fully conversant with and contribute to the National Curriculum as implemented by the school, School policies and Primary Teaching & Learning documentation
- Liaising with their teaching partner, planning generally over a year and specifically over a half term and include in that planning, the deployment of Teaching Assistants
- Using a range of Creative Teaching and Learning strategies to engage and challenge children
- Responsibility to safeguard children at the school.
- Appropriately differentiating activities to meet the needs of all children
- Effectively implementing the school's Teaching and Learning policy
- Making effective use of ICT and other resources to support Teaching and Learning
- Promoting the school's ethos and aims and encouraging a positive attitude to learning
- Promoting children's personal development and well being
- Having an inclusive approach to all children and their learning
- Cooperate with colleagues to achieve best outcomes for the children
- Follow the school pattern of 1265 hours, as agreed
- Contribute to writing reports as requested, and report to parents at appropriate times
- Perform break time and other pastoral duties as directed
- Promote and enhance the designated area of responsibility within the school as directed

### **Classroom Management**

To establish a safe and secure environment which supports learning through:

- Setting high expectations for children's behaviour and following the school's behaviour policy
- Building positive and productive relationships with children and staff, participating in the school's policy of corporate responsibility for discipline.
- Ensuring that the classroom environment is bright, stimulating and orderly
- Organising resources to encourage children to become independent learners

### **Assessment**

To monitor and track the progress and achievement of all children by:

- Maintaining an assessment folder containing ongoing subject assessments
- Effectively employing assessment for learning strategies to ensure all children's needs are met
- Conducting summative assessments of the children each term and using them to monitor and track their progress
- Developing and reviewing Individual Education Plans
- Provide challenging opportunities to ensure that able pupils make appropriate progress

### **CPD**

To develop professional practice through:

- Regularly evaluating and reviewing their own practice in line with Teachers Standards
- Supporting the range of school based CPD opportunities to improve their own practice including peer mentoring, coaching, using the shared expertise of staff in school and whole staff training
- Attending INSET to develop personal and professional expertise as directed
- Actively participating in the school's Performance Management and School Improvement Planning processes. In light of this evaluation be prepared to renegotiate aspects of the job description, to include any duties or responsibilities within the salary grade.
- Maintaining a professional and positive approach to whole school and personal development

## CLASS TEACHER PERSON SPECIFICATION

<b>SPECIFICATION</b>	<b>ESSENTIAL</b>
<b>1. Qualifications /Training</b>	1.1 Qualified Teacher Status 1.2 Able to demonstrate high quality, effective classroom practice
<b>2. Knowledge &amp; Understanding</b>	Knowledge & understanding of:  2.1 The Curriculum and standards - Relevant to key stage 2.2 The application of ICT to support Teaching and Learning 2.3 Understanding of the use of assessment strategies to inform teaching 2.4 An awareness of APP 2.5 Clear understanding of successful behaviour management strategies
<b>3. Personal Skills &amp; Attributes</b>	3.1 Enthusiasm 3.2 Motivation 3.3 Able to make a contribution to the ethos of the school 3.4 Able to work collaboratively within a team 3.5 The ability to differentiate to meet the needs of learners 3.6 Ability to self-reflect and evaluate ones teaching 3.7 Expectation that others may also review practice and offer Advice 3.8 The ability to take advice on board
<b>4. Experience</b>	4.1 Recent Key Stage experience 4.2 Ability to teach the National Curriculum to at least a 'good' standard 4.3 Experience of working in a team to plan and teach 4.4 Experience of working within the relevant Key Stage
<b>5. Relationships</b>	5.1 Appreciation of the need to establish close relationships with children, staff, parents and governors 5.2 Evidence of commitment to the involvement of parents in the work of the school
<b>6. Application &amp; References</b>	6.1 Clear, well presented application 6.2 Able to demonstrate effective classroom practice 6.3 Two unreserved references regarding their classroom practice also their health & attendance record 6.4 Shows enthusiasm at interview 6.5 Is articulate and persuasive at interview