



legislative requirements.
Ensuring all assigned tasks are completed by the deadline and reporting any exceptions, including communication with clients for clarification.
Providing precise updates on progress and solutions to the site contact and colleagues based in the office.
Recording and reporting work details and materials utilised during every task with precision and accuracy.
Ensuring safe usage and proper maintenance of equipment, vehicles, tools, or machinery provided for completing assigned tasks effectively.
Conducting fault diagnosis and performing repairs within the designated trade area.
Performing scheduled maintenance and reactive repairs promptly and efficiently within the designated timeframes provided.
Collaborating with Management and Repairs Supervisor to confirm that planned schedules are practical while promoting continuous improvement.
Operating computer systems related to operational control and generating reports.
Ensuring the safety and proper maintenance of all locations, equipment, and storage facilities within their area of responsibility.
Bring immediately any matter beyond the scope or authority of the post holder to the attention of Management.
Performing additional tasks and responsibilities that align with the scope of the assigned salary grade.

Key Relationships	
External:	Customers, Service Users, Suppliers
Internal:	Council Employees Management

Standard Information
<p>Post holders will be accountable for</p> <ul style="list-style-type: none"> <li>● carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health &amp; Safety and the City Council's Workforce Diversity and Inclusion Policies. Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.</li> </ul>

- attending any training and undertaking any development activities that are identified as mandatory/beneficial to their role.
- any other duties and responsibilities within the range of the salary grade.

### Responsible for

This is not a supervisory or management post but the role is expected to train and mentor apprentices / trainees and take an active part in their learning and development.

## Person Specification

Requirements	
Knowledge	Demonstrated experience in maintaining and repairing disabled aids and mobility equipment to ensure optimal functionality and safety.
	Proficiency in diagnosing, repairing, and testing a variety of mechanical or electronic aid devices.
	Understanding of accessibility standards to ensure equipment meets required specifications.
Skills And Ability	Excellent communication skills to liaise with clients and colleagues regarding equipment functionality.
	Proven ability to maintain accurate service records and documentation in line with organisational policies and Loler Regulations .
	Physical capability to handle and transport mobility aids safely, adhering to workplace guidelines.
	Willingness to travel to client sites and provide on-site maintenance and repair services as required.
	The ability to communicate with supervisors, service users and colleagues
	Knowledge of health and safety standards related to the use of disability support equipment.
	Proficient in using tools and technology required for equipment adjustments and repairs.



Experience	Familiarity with the installation and setup of equipment tailored to individual user needs.
Special Requirements	Hold a current UK driving licence
	This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment.