

## Job Description and Person Specification

### Streetpride Operative

| Job Details         |                        |
|---------------------|------------------------|
| Grade               | 3                      |
| Service             | Environmental Services |
| Location            | City Wide              |
| Job Evaluation Code | C6704D                 |

| Coventry City Council Values   |
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| <p>We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation:</p> <p><b>Open and fair:</b> We are open, fair and transparent.</p> <p><b>Nurture and develop:</b> We encourage a culture where everyone is supported to do and be the best they can be.</p> <p><b>Engage and empower:</b> We engage with our residents and empower our employees to enable them to do the right thing.</p> <p><b>Create and innovate:</b> We embrace new ways of working to continuously improve the services we offer.</p> <p><b>Own and be accountable:</b> We work together to make the right decisions and deliver the best services for our residents.</p> <p><b>Value and respect:</b> We put diversity and inclusion at the heart of all we do.</p> |

| Job Purpose   |
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| <p>To support the maintenance and improvement of streets, neighbourhoods, parks and open spaces by undertaking driving duties using a range of vehicles and carrying out a range of associated street cleansing and grounds maintenance activities.</p> |

| Main Duties & Key Accountabilities  |  |
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| Core Knowledge  |  |
| Undertake general driving duties, which may include vehicles up 7.5 tonne with manual gearboxes only, Mechanical Sweepers and ride on grass cutting equipment.  |  |
| When working on the highway, ensure necessary signing and coning as required by the safety at street works and Road Works Code of Practice, and Chapter 8 of the Traffic Signs Manual.  |  |
| <p>Undertake a range of associated Street Cleansing Tasks, including</p> <ul style="list-style-type: none"> <li>Emptying litter &amp; dog bins,</li> <li>Removal of sharps, recovery of needles,</li> <li>Removal of fly posting &amp; fly tipping.</li> <li>removal spillages &amp; dead animals.</li> <li>pavement sweeping.</li> </ul>   |  |
| <p>Undertake a range of associated grounds maintenance tasks, including:</p> <ul style="list-style-type: none"> <li>Hedge and shrub bed maintenance</li> <li>Undertake grass cutting, strimming and edging, using a range of hand-held and power tools.</li> <li>Basic horticultural tasks and ground level tree works.</li> <li>Over marking of sports pitches.</li> <li>Carry out basic chemical control (under direct supervision)</li> <li>Erection and dismantling of sports equipment.</li> </ul> |  |
| Undertake snow clearing and gritting of sites as directed   |  |
| Complete any relevant records, using handheld data devices and information technology systems as necessary.   |  |
| Any other duties and responsibilities within the range of the salary grade.   |  |
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| Key Relationships |
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|---|--|--|--|
| <b>External:</b> <ul style="list-style-type: none"> <li>• Residents</li> <li>• Private, Public</li> <li>• Voluntary Organisations</li> <li>• Other local Authorities</li> </ul> |  | <b>Internal:</b> <ul style="list-style-type: none"> <li>• Workforce</li> <li>• Colleagues</li> <li>• Senior Management &amp; Supervisors</li> <li>• Councillors</li> </ul> |  |
|---|--|--|--|

| <b>Standard Information</b>  |
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| <p>Post holders will be accountable for carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health &amp; Safety and the City Council's Workforce Diversity and Inclusion Policies.</p> <p>Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines.</p> <p><b>Smoke Free</b></p> <p>The City Council is Smoke-Free. Smoking is not permitted on any of our premises or the surrounding land including car parks.</p> <p><b>Training</b></p> <p>The postholder must attend any training and undertake any development activities that are identified as mandatory/beneficial to their role.</p> |

| <b>Responsible for</b> |
|------------------------|
| N/A                    |

| <b>Person Specification</b> |  |
|-----------------------------|--|
| <b>Requirements</b>         |  |
| Knowledge                   | Basic knowledge of horticultural operations                        |
| Knowledge                   | Knowledge of Health and Safety in the workplace                    |
| Knowledge                   | Knowledge of Road Safety Act & a basic environmental understanding |

|                      |   |
|----------------------|---|
| Skills And Ability   | Ability to operate basic hand and power tools   |
| Skills And Ability   | Literacy skills to complete small amounts of records and paperwork, Communication skills to respond to public enquiries   |
| Skills And Ability   | Ability to undertake a range of labouring tasks that involve regular bending, pulling and lifting   |
| Skills And Ability   | Ability to work as part of a team & Ability to work on own initiative   |
| Skills And Ability   | Readiness to learn new skills through on-the-job training   |
| Experience           | Some practical experience of basic garden maintenance   |
| Qualification        | Category B manual driving licence as a minimum  |
| Special Requirements | <ul style="list-style-type: none"> <li>• Ability to work outdoors in all weathers.</li> <li>• Willingness to undertake appropriate training and develop skills and knowledge as required.</li> <li>• Able to work flexibly across any shift when required.</li> </ul> |

| Declaration          |                                  |       |            |
|----------------------|----------------------------------|-------|------------|
| Reviewed/Created By: | Tim Fox Assistant Area 3 Manager |       |            |
| Job Title:           | Street-pride Operative           | Date: | 06/02/2025 |