

Job Description and Person Specification

Job Title Mental Health Social Worker

Job Details	
Grade	6 and 7
Service	Mental Health Community Service
Location	Coventry City Wide
Job Evaluation Code	

Coventry City Council Values
<p>We expect everyone who works for us to be committed to our One Coventry values and to share our commitment to becoming a more diverse and inclusive organisation:</p> <p>Open and fair: We are open, fair and transparent.</p> <p>Nurture and develop: We encourage a culture where everyone is supported to do and be the best they can be.</p> <p>Engage and empower: We engage with our residents and empower our employees to enable them to do the right thing.</p> <p>Create and innovate: We embrace new ways of working to continuously improve the services we offer.</p> <p>Own and be accountable: We work together to make the right decisions and deliver the best services for our residents.</p> <p>Value and respect: We put diversity and inclusion at the heart of all we do.</p>

Job Purpose
<p>To provide a social work service to citizens of Coventry that require support from the Mental Health Service that works in partnership under a s75 agreement with Coventry & Warwickshire Partnership Trust. A strength - based approach will be core to your practice. You will lead on Care Act assessments that may identify further support from the social care service or bespoke community services from our Voluntary /independent services. The ethos of our work is to promote independence, identify options, and choice, to promote and maintain wellness. Part of the role will also include working with other partnership agencies to create best outcomes as well as work with families or other social networks to support growth and maintain wellbeing.</p> <p>As well as holding a case load the post will also require the professional to consult with other partnership agencies to create professional relationships that will further develop choice and options for the citizen.</p>

Key Responsibilities and Accountabilities
Core Knowledge - To work collaboratively with our health partner or act as a single agency to provide a creative strength based support plan for the citizen that requires a service from adult mental health
Lead in completing Care Act Assessments and support plans
Undertake carers assessments (S.10 Care Act 2014).
Complete annual reviews aligned with Care Act duties and s117 under the Mental Health Act
Maintain effective liaison with statutory, voluntary, and independent sector agencies on behalf to gain a variety of resources for positive outcomes
Work with all safeguarding concerns and lead on s.42 safeguarding enquires
Undertake capacity assessments when necessary as well as Best Interest meetings
Work to timescales on any legal matters including Court of Protection applications.
Apply a high level of knowledge and skills in social work interventions to support the citizen who has mental health challenges to facilitate positive risk taking to gain independence and choice
Preventative work at the centre of practice to minimise environmental crisis.
Attend and participate in meetings that require a social perspective to work with the identified support plan.
Participate in relevant duty rota(s) as required
Be involved in developing services in conjunction with other professionals and agencies to meet the mental health needs of service users and carers within a multi-racial community.
Foster professional development by participating in training programmes, courses, and seminars in consultation with and the approval of the Team Manager
Participate in regular supervision
Maintain your CPD and registration with Social Work England or any other professional body that requires you to undertake this position
Maintain prompt accurate records and other documentation relating to work with service users in accordance with approved policy and procedures
Comply with the appropriate legal statutes and departmental policy affecting social work operations
Provide cover for colleagues due to their absence on leave/sickness
Undertake the supervision of students where agreed and appropriate
Any other duties and responsibilities within the range of the salary grade

Key Relationships			
External:	Coventry & Warwickshire Partnership Trust Midlands Police Primary Care services Voluntary/ independent Services	Internal:	Adult Social Care Children's Services Transformation Service

Standard Information
<p>Post holders will be accountable for</p> <ul style="list-style-type: none"> • carrying out all duties and responsibilities with due regard to Code of Conduct, Safeguarding, Health & Safety and the City Council's Workforce Diversity and Inclusion Policies. Duties which include processing of any personal data must be undertaken within the corporate data protection guidelines. • attending any training and undertake any development activities that are identified as mandatory/beneficial to their role. • any other duties and responsibilities within the range of the salary grade.

Responsible for
N/A

Person Specification	
Requirements	
Knowledge	Good understanding of the Mental Health Act 1983, Mental Capacity Act 2005 & Care Act 2014
Knowledge	Knowledge of other legal Acts that may support practice
Knowledge	Understand Diversity & Equality Principles
Knowledge	Knowledge on local resources to enable choices for the citizen
Knowledge	Good understanding around budget restraints and best value principles
Knowledge	Good IT skill and knowledge on GDPR
Knowledge	Good understanding of Social Work theories and Approaches

Skills And Ability	High level of communication/negotiating skills to support partnership working and gaining best options for the citizen.
Skills And Ability	Excellent assessment skills
Skills And Ability	Good written skills to support legal statements and reports
Skills And Ability	Able to work in a focused approach, working to appropriate timelines
Skills And Ability	Able to represent the Council at various levels of meetings should this be required
Skills And Ability	Work in an open way to resolve conflict with competing needs and having the voice of the Citizen at the centre of the plan.
Skills And Ability	Expectation from the Council that the candidate will undertake the Approved Mental Health Professional training when management request.
Skills And Ability	Recording on designated system should be timely and under the guidance of GDPR;
Skills And Ability	Contribute to duty rotas if requested
Skills And Ability	Prioritise tasks from a competing caseload.
Skills And Ability	Productive and proactive in supervision sessions
Skills And Ability	Offer support and guidance to AYSEs and unqualified staff
Experience	Working with people with mental health challenges
Qualification	Social Work MA, Dip SW, CQSW, CSS or equivalent
Qualification	AMHP – Desirable
Special Requirements	Registered under professional body - Social Work England
Special Requirements	This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS).